

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
August 2, 2023
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of the meeting of July 26, 2023
 - b) Approval of the schedule for the week August 7, 2023
 - c) Approval of the check register

d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

a) Consider a motion to set the public hearing for the Leavenworth County budget on August 23, 2023 at 9:00 a.m.

b) Consider a motion to approve a dining center contract with the Council on Aging and West Haven Baptist Church in Tonganoxie.

c) Consider a motion to approve Resolution 2023-20, amending Articles 3, 35, 40, 43, 50, 56, 60, 70, 80 and 85 of the 2006 Leavenworth County Zoning and Subdivision Regulations.

d) Consider a motion to approve an agreement with FHWA for 80% of the cost of the Federal Safe Streets for All study with the County paying 10% of the cost in the amount of \$35,000.00.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

a) Executive session to discuss property acquisition

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, July 31, 2023

Tuesday, August 1, 2023

4:00 p.m. Work session with Building Codes Committee

Wednesday, August 2, 2023

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, August 3, 2023

Friday, August 4, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****July 26, 2023 *****

The Board of County Commissioners met in a regular session on Wednesday, July 26, 2023. Commissioner Doug Smith, Commissioner Mike Smith, Commissioner Culbertson and Commissioner Stieben are present; Commissioner Kaaz is present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; John Jacobson, Planning and Zoning Director; Edd Hingula, Leavenworth City Commissioner; Todd Thompson, County Attorney; John Richmeier, Leavenworth Times

Residents: Joe Herring

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to accept the consent agenda for Wednesday, July 26, 2023 as presented.

Commissioner Doug Smith requested to have the check registry removed from the consent agenda.

Commissioner Culbertson amended his motion to remove the check registry from the consent agenda.

Commissioner Mike Smith amended his second to reflect the same.

Motion passed, 5-0.

A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to accept the consent agenda check registry.

Motion passed, 4-0. Commissioner Doug Smith abstained.

Mark Loughry presented a quarterly grant budget amendment report for Community Corrections.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Doug Smith to approve and authorize the chairperson to sign the quarterly grant budget amendment report for Community Corrections.

Motion passed, 5-0.

Commissioner Stieben inquired about meeting with the County Attorney regarding his budget.

The Board along with Todd Thompson discussed the County Attorney's budget.

Commissioner Culbertson and Commissioner Doug Smith attended a Call of the Counties meeting for MARC indicating this meeting will be held quarterly.

Commissioner Stieben reported he has a booth at the Leavenworth County Fair.

Commissioner Stieben and Culbertson will visit the Hamm Landfill on August 9th.

Commissioner Mike Smith attended a ribbon-cutting for Spectrum and will participate in the Connecting Counties meeting via Zoom on Thursday.

Commissioner Kaaz participated in the Board of Directors meeting for NEK-CAP and the Workforce Partnership meeting. She will attend a Transit Authority meeting today.

Commissioner Culbertson attended a special meeting for the city of Easton.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to adjourn.

Motion passed, 5-0.

The Board adjourned at 9:50 a.m.

Draft

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, August 7, 2023

Tuesday, August 8, 2023

Wednesday, August 9, 2023

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

6:30 p.m. Leavenworth County Farm Bureau Association Annual Meeting
• Heritage Center, 109 Delaware St., Leavenworth, KS

Thursday, August 10, 2023

12:00 p.m. LCDC meeting

Friday, August 11, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 07/22/2023 END DATE: 07/28/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-001-5-53-215	4013-01994 UNIFORM RENTALS NOX	79.46	
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-001-5-53-215	4013-01994 UNIFORM RENTALS NOX	79.46	
								*** VENDOR 4120 TOTAL	158.92
1054	ALLIANCE A	ALLIANCE AGAINST FAMILY VIOLEN	335582	104090 AP	07/24/2023	3-001-5-29-204	PER 2023 LEAV CO BUDGET	7,500.00	
29353	BASEHOR POLICE DEPT	BASEHOR POLICE DEPT	335693	104161 AP	07/28/2023	3-001-5-11-503	LAW ENFORCEMENT FEES 22-2120	100.00	
24545	CDW GOVERN	CDW GOVERNMENT INC	335583	104091 AP	07/24/2023	3-001-5-07-305	11106763 COLOR PRINTER (LVSO)	304.30	
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-001-5-18-301	3773122 TONER	65.34	
								*** VENDOR 24545 TOTAL	369.64
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-01-212	BOCC WORK SESSION, USDC RENEWA	69.65	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-02-301	CO CLERK - TOWELS, KITCHEN SUP	60.95	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-04-202	ROD:TVL COSTS, PRIA MEMBERSIHP	395.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-04-203	ROD:TVL COSTS, PRIA MEMBERSIHP	145.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-04-205	ROD:TVL COSTS, PRIA MEMBERSIHP	74.97	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-04-211	ROD:TVL COSTS, PRIA MEMBERSIHP	6.07	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-04-211	ROD:TVL COSTS, PRIA MEMBERSIHP	692.03	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-202	EMS:VEH/BLDG MAINT,LICENSE,UNI	9.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-203	EMS:VEH/BLDG MAINT,LICENSE,UNI	40.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-203	EMS:VEH/BLDG MAINT,LICENSE,UNI	237.20	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-216	EMS FIELD/BLDG SUPPLY,MATTRESS	232.18	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-280	EMS:VEH/BLDG MAINT,LICENSE,UNI	108.70	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-282	EMS FIELD/BLDG SUPPLY,MATTRESS	363.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-301	EMS FIELD/BLDG SUPPLY,MATTRESS	106.04	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-301	EMS:VEH/BLDG MAINT,LICENSE,UNI	29.03	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-306	EMS:VEH/BLDG MAINT,LICENSE,UNI	3,301.08	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-306	EMS:VEH/BLDG MAINT,LICENSE,UNI	38.80	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-306	EMS:VEH/BLDG MAINT,LICENSE,UNI	73.36	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-350	EMS FIELD/BLDG SUPPLY,MATTRESS	535.83	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-350	EMS:VEH/BLDG MAINT,LICENSE,UNI	803.24	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-381	EMS FIELD/BLDG SUPPLY,MATTRESS	12,023.96	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-381	EMS:VEH/BLDG MAINT,LICENSE,UNI	60.74	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-381	EMS:VEH/BLDG MAINT,LICENSE,UNI	20.20	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-383	EMS FIELD/BLDG SUPPLY,MATTRESS	142.62	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-383	EMS:VEH/BLDG MAINT,LICENSE,UNI	321.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-383	EMS:VEH/BLDG MAINT,LICENSE,UNI	213.07	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-05-383	EMS:VEH/BLDG MAINT,LICENSE,UNI	24.44	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-06-301	SAFETY,MCODE ENF,PLANNING OFFI	60.41	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-06-306	SAFETY,MCODE ENF,PLANNING OFFI	376.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-202	LVSO TECH,JAIL MAINT,TNG+	250.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-203	LVSO TECH,JAIL MAINT,TNG+	30.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-211	LVSO TECH,JAIL MAINT,TNG+	105.60	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-213	EOC:KEMA CONF REG, PARTS FOR C	1,207.69	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-218	LVSO TECH,JAIL MAINT,TNG+	8.77	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-219	LVSO TECH,JAIL MAINT,TNG+	178.09	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-251	LVSO TECH,JAIL MAINT,TNG+	29.45	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-262	LVSO TECH,JAIL MAINT,TNG+	5.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-301	LVSO-BM:TECH,JAIL,OFC SUPPLY,P	436.04	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-302	LVSO-BM:TECH,JAIL,OFC SUPPLY,P	10.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-350	LVSO-BM:TECH,JAIL,OFC SUPPLY,P	67.96-	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-356	LVSO TECH,JAIL MAINT,TNG+	263.68	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-356	LVSO-BM:TECH,JAIL,OFC SUPPLY,P	56.95	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-357	LVSO TECH,JAIL MAINT,TNG+	149.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-357	LVSO TECH,JAIL MAINT,TNG+	1,358.77	

START DATE: 07/22/2023 END DATE: 07/28/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-359	LVSO-BM:TECH,JAIL,OFC SUPPLY,P		258.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-360	LVSO TECH,JAIL MAINT,TNG+		539.11	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-360	LVSO-BM:TECH,JAIL,OFC SUPPLY,P		47.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-07-362	LVSO-BM:TECH,JAIL,OFC SUPPLY,P		1,106.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-09-203	BOCC WORK SESSION, USDC RENEWA		400.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-09-203	BOCC WORK SESSION, USDC RENEWA		25.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-202	CO ATTY:CL LODGING,KCDAA CONF,		50.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-290	CO ATTY:CL LODGING,KCDAA CONF,		2,036.34	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-290	CO ATTY:CL LODGING,KCDAA CONF,		226.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-301	CO ATTY:TT:OFFICE SUPPLIES		114.07	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-301	CO ATTY:TT:OFFICE SUPPLIES		1,878.92	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-11-308	CO ATTY:CL LODGING,KCDAA CONF,		56.93	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-14-229	SPEC BLDG CTHSE,JC,CUSHING,ANN		352.07	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-18-213	IS ANTENNA MOUNT,ACCESS FEES,O		916.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-18-301	IS ANTENNA MOUNT,ACCESS FEES,O		75.44	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-19-301	DIST CT CD:OFFICE SUPPLIES		279.43	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-19-301	DIST CT SC: JURY TEXTING SUB		100.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-23-211	ADMIN:TVL IEDC ANNUAL		177.96	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-209	BG HERKEN, CTHSE/ LAWN, SAFETY		28.14	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-297	SPEC BLDG CTHSE,JC,CUSHING,ANN		68.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-301	SPEC BLDG CTHSE,JC,CUSHING,ANN		68.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-312	BG TOMLIN CTHSE MATERIALS,JANI		23.32	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-312	SPEC BLDG CTHSE,JC,CUSHING,ANN		189.91	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-383	BG HERKEN, CTHSE/ LAWN, SAFETY		31.22	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-31-390	BG TOMLIN CTHSE MATERIALS,JANI		47.76	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-209	SPEC BLDG CTHSE,JC,CUSHING,ANN		43.23	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-296	SPEC BLDG CTHSE,JC,CUSHING,ANN		1,702.34	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-297	SPEC BLDG CTHSE,JC,CUSHING,ANN		476.12	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-391	BG CUMMINGS JC BLDG MAINT		354.32	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-391	BG NORMAN:JC BLDG MAINT		20.97	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-391	BG HERKEN, CTHSE/ LAWN, SAFETY		724.85	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-32-391	SPEC BLDG CTHSE,JC,CUSHING,ANN		2,238.40	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-33-209	SPEC BLDG CTHSE,JC,CUSHING,ANN		625.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-33-296	SPEC BLDG CTHSE,JC,CUSHING,ANN		237.08	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-33-297	SPEC BLDG CTHSE,JC,CUSHING,ANN		235.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-41-201	APPRAISER:COMPUTER/OFFICE SUPP		40.42	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-41-301	APPRAISER:COMPUTER/OFFICE SUPP		79.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-41-371	APPRAISER:COMPUTER/OFFICE SUPP		519.92	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-42-293	GIS: SAN-ESRI CREDITS		240.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-53-301	NOX WEED OFC SUPPLIES, SPRAYER		148.59	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-53-308	NOX WEED OFC SUPPLIES, SPRAYER		87.33	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-53-308	NOX WEED OFC SUPPLIES, SPRAYER		389.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-001-5-82-301	SAFETY,MCODE ENF,PLANNING OFFI		125.39	
							*** VENDOR	648 TOTAL		41,523.17
156	CONVERGEONE	CONVERGEONE INC	335697	104165 AP	07/28/2023	3-001-5-19-301	AOSLVCO0001 CISCO DUE TOKENS(C		290.00	
1219	DIST CT CLERK LV	CLERK OF DIST COURT-LEAV	335698	104166 AP	07/28/2023	3-001-5-11-501	JULY COURT COSTS		6,041.00	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-001-5-05-215	ELEC SVC EMS 9101		834.32	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-001-5-05-215	ELEC SVC EMS ADMIN,WIC/HEALTH		762.89	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335607	104103 AP	07/26/2023	3-001-5-14-220	ELEC SVC COURTHOUSE		11,877.71	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335607	104103 AP	07/26/2023	3-001-5-32-392	ELEC SVC KPL BUILDING		29.58	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335607	104103 AP	07/26/2023	3-001-5-32-392	ELEC SVC JUSTICE CENTER		27,464.19	
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-001-5-53-219	ELEC SVC NOXIOUS WEED		318.90	

START DATE: 07/22/2023 END DATE: 07/28/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#					*** VENDOR	86 TOTAL	41,287.59
1011	FEDEX	FEDEX	335701	104169 AP	07/28/2023	3-001-5-19-302	2389-5871-7 DIST CT TRANSPORTA	49.32		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	2,275.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	700.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	700.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	25.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	25.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	50.00		
5824	FRONTIER	FORENSIC MEDICAL HOLDINGS OF K	335702	104170 AP	07/28/2023	3-001-5-13-271	JUNE AUTOPSIES ET AL	26.00		
								*** VENDOR	5824 TOTAL	17,451.00
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-301	LVSO JAIL,OFFICE,SHERIFF EXPEN	28.27		
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-357	LVSO JAIL,OFFICE,SHERIFF EXPEN	9.99		
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-357	LVSO JAIL,OFFICE,SHERIFF EXPEN	10.86		
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-360	LVSO JAIL,OFFICE,SHERIFF EXPEN	5.69		
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-360	LVSO JAIL,OFFICE,SHERIFF EXPEN	16.49		
4465	GRONIS	GRONIS HARDWARE INC	335703	104171 AP	07/28/2023	3-001-5-07-360	LVSO JAIL,OFFICE,SHERIFF EXPEN	12.99		
								*** VENDOR	4465 TOTAL	84.29
22605	HINCKLEY S	HINCKLEY SPRINGS	335705	104173 AP	07/28/2023	3-001-5-11-208	17137512660768 WATER FILTRATIO	44.99		
99	JUROR									

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

99 JUROR

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

99 JUROR

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

99 JUROR

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
99	JUROR									
							*** VENDOR	99 TOTAL	5,830.19	
1842	KONE INC	KONE INC	335749	104217 AP	07/28/2023	3-001-5-31-220	N40131062 ELEVATOR MAINT JUNE	129.86		
1842	KONE INC	KONE INC	335749	104217 AP	07/28/2023	3-001-5-32-262	N40131062 ELEVATOR MAINT JUNE	519.46		
1842	KONE INC	KONE INC	335749	104217 AP	07/28/2023	3-001-5-33-262	N40131062 ELEVATOR MAINT JUNE	1,179.86		
							*** VENDOR	1842 TOTAL	1,829.18	
168	LCHS	LEAVENWORTH CO HUMANE SOCIETY	335750	104218 AP	07/28/2023	3-001-5-07-266	PER CONTRACT JUNE 2023 (LEAV S	1,378.12		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-07-301	LEAV CO SHERIFF OFFICE FURNITU	107.91		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-07-305	LEAV CO SHERIFF OFFICE FURNITU	2,375.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-07-305	LEAV CO SHERIFF OFFICE FURNITU	966.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-07-305	LEAV CO SHERIFF OFFICE FURNITU	280.92		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-07-305	LEAV CO SHERIFF OFFICE FURNITU	483.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	335752	104220 AP	07/28/2023	3-001-5-19-301	DIST CT CLERK OFFICE SUPPLIES	88.00		
							*** VENDOR	4755 TOTAL	4,300.83	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	335589	104097 AP	07/25/2023	3-001-5-02-213	ESTIMATED POSTAGE SB13 MAILING	18,295.00		
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	335754	104222 AP	07/28/2023	3-001-5-11-303	OPL305_K CO ATTY COPIER TO 7.1	43.58		
2666	MISC REIMBURSEMENTS	ANGELA MCCLURE	335585	104093 AP	07/24/2023	3-001-5-11-213	REIM WITNESS LUNCH 2022CR294	15.78		
1280	POSTMASTER	U S POSTMASTER	335758	104226 AP	07/28/2023	3-001-5-49-302	ACCT 2573793 BR PERMIT FEE BR1	910.00		
7098	QUILL CORP	QUILL CORP	335760	104228 AP	07/28/2023	3-001-5-07-301	ACCT 8333027 SHERIFF OFFICE SU	162.38		
7098	QUILL CORP	QUILL CORP	335760	104228 AP	07/28/2023	3-001-5-28-301	5367908 HR OFFICE SUPPLIES	46.85		
7098	QUILL CORP	QUILL CORP	335760	104228 AP	07/28/2023	3-001-5-28-301	5367908 HR OFFICE SUPPLIES	18.79		
7098	QUILL CORP	QUILL CORP	335760	104228 AP	07/28/2023	3-001-5-28-301	5367908 HR OFFICE SUPPLIES	59.78		
							*** VENDOR	7098 TOTAL	287.80	
103	RESTITUTIO									
							*** VENDOR	103 TOTAL	514.98	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	335765	104233 AP	07/28/2023	3-001-5-14-336	NOX WEED FUEL,VEH MAINT	78.95		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	335765	104233 AP	07/28/2023	3-001-5-23-2	CELL PHONE REIMB FOR ADMIN DEP	105.48		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	335765	104233 AP	07/28/2023	3-001-5-23-2	CELL PHONE REIMB FOR ADMIN DEP	105.40		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	335765	104233 AP	07/28/2023	3-001-5-23-2	CELL PHONE REIMB FOR ADMIN DEP	105.40		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	335765	104233 AP	07/28/2023	3-001-5-53-308	NOX WEED FUEL,VEH MAINT	635.33		
							*** VENDOR	458 TOTAL	1,030.56	
22331	ROTH JOSEP	JOSEPH ROTH	335766	104234 AP	07/28/2023	3-001-5-41-270	2024 COMMERCIAL APPRAISALS 202	5,440.00		
718	SCHMITTYS	SCHMITTYS CUSTOM APPAREL & ACC	335663	104159 AP	07/26/2023	3-001-5-28-223	OPEN ENROLLMENT SHIRTS	260.00		
29720	SCHWINN EL	SCHWINN ELECTRIC	335767	104235 AP	07/28/2023	3-001-5-31-298	SVC CALL HEALTH DEPT-INSTALL D	120.00		
248	SUMMIT FOOD	ELIOR, INC	335770	104238 AP	07/28/2023	3-001-5-07-261	C74100 INMATE MEALS	5,904.32		
248	SUMMIT FOOD	ELIOR, INC	335770	104238 AP	07/28/2023	3-001-5-07-261	C74100 INMATE MEALS	5,917.36		
248	SUMMIT FOOD	ELIOR, INC	335770	104238 AP	07/28/2023	3-001-5-07-261	C74100 INMATE MEALS	5,956.24		
248	SUMMIT FOOD	ELIOR, INC	335770	104238 AP	07/28/2023	3-001-5-07-261	C74100 INMATE MEALS	5,955.79		
							*** VENDOR	248 TOTAL	23,733.71	
261	TELEFLEX	TELEFLEX FUNDING LLC	335771	104239 AP	07/28/2023	3-001-5-05-381	1239536 EZ-IO NEEDLES (EMS)	1,115.50		
1768	VITAL RECORDS	VITAL RECORDS HOLDING, LLC	335775	104243 AP	07/28/2023	3-001-5-14-227	38016 ANNUAL STORAGE MAINT FEE	65.00		
2	WATER DEPT	WATER DEPT	335588	104096 AP	07/24/2023	3-001-5-05-215	WATER SVC EMS 9101	70.07		
2	WATER DEPT	WATER DEPT	335588	104096 AP	07/24/2023	3-001-5-05-215	WATER SVC EMS 9103	59.88		

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
2	WATER DEPT	WATER DEPT	335588	104096 AP	07/24/2023	3-001-5-32-392	WATER SVC OLD KPL BLDG	15.60		
							*** VENDOR	2 TOTAL		145.55
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	240.00		
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	137.40		
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	210.50		
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	300.00		
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	90.50		
479	WERRING	FARRIS, FRESH, & WERRING LAW OFF	335776	104244 AP	07/28/2023	3-001-5-09-231	COURT APPOINTED ATTORNEY - CON	120.00		
							*** VENDOR	479 TOTAL		1,098.40
961	WESTERN DETENTION	WESTERN DETENTION	335777	104245 AP	07/28/2023	3-001-5-07-357	LVS0 LOCKS	108.00		
961	WESTERN DETENTION	WESTERN DETENTION	335777	104245 AP	07/28/2023	3-001-5-07-357	LVS0 LOCKS	29.50		
961	WESTERN DETENTION	WESTERN DETENTION	335777	104245 AP	07/28/2023	3-001-5-07-357	LVS0 LOCKS	108.00		
961	WESTERN DETENTION	WESTERN DETENTION	335777	104245 AP	07/28/2023	3-001-5-07-357	LVS0 LOCKS	29.50		
							*** VENDOR	961 TOTAL		275.00
100	WITNESS LIST	J								
							*** VENDOR	100 TOTAL		125.00
30260	4 IMPRINT	4 IMPRINT	335783	104251 AP	07/28/2023	3-001-5-49-301	STICKY NOTE PADS/ELECTION WORK	601.41		
							TOTAL FUND 001			182,315.51
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-213	HELATH DEPT:CONTR,FP,TP,PP,+	64.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-219	HELATH DEPT:CONTR,FP,TP,PP,+	267.43		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-280	HELATH DEPT:CONTR,FP,TP,PP,+	1,050.72		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-301	HELATH DEPT:CONTR,FP,TP,PP,+	752.70		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-302	HELATH DEPT:CONTR,FP,TP,PP,+	71.45		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-380	HELATH DEPT:CONTR,FP,TP,PP,+	473.31		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-384	HELATH DEPT:CONTR,FP,TP,PP,+	478.04		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-601	HELATH DEPT:CONTR,FP,TP,PP,+	248.81		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-604	HELATH DEPT:CONTR,FP,TP,PP,+	3,340.31		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-606	HELATH DEPT:CONTR,FP,TP,PP,+	497.39		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-606	HEALTH DEPT: WIC CLIENT SERVIC	469.79		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-108-5-00-610	HELATH DEPT:CONTR,FP,TP,PP,+	99.03		
							*** VENDOR	648 TOTAL		7,812.98
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-108-5-00-219	ELEC SVC EMS ADMIN,WIC/HEALTH	572.15		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-108-5-00-606	ELEC SVC EMS ADMIN,WIC/HEALTH	190.73		
							*** VENDOR	86 TOTAL		762.88
							TOTAL FUND 108			8,575.86
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 IS COMPONENT	671.69		
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 COMPONENTS	1,231.75		
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 COMPONENTS	99.78		
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 COMPONENTS	637.22		
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 COMPONENTS	357.53		
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-115-5-00-409	3773122 COMPONENTS	627.42		
							*** VENDOR	24545 TOTAL		3,625.39
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-115-5-00-409	IS ANTENNA MOUNT,ACCESS FEES,O	299.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-115-5-00-436	EMS FIELD/BLDG SUPPLY,MATTRESS	3,944.99		
							*** VENDOR	648 TOTAL		4,243.99
							TOTAL FUND 115			7,869.38

warrants by vendor

START DATE: 07/22/2023 END DATE: 07/28/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
24545	CDW GOVERN	CDW GOVERNMENT INC	335696	104164 AP	07/28/2023	3-119-5-00-401	3773122 UPS FOR 8 COMPUTERS	447.12		
22622	SEILER INS	SEILER INSTRUMENT & MFG	335768	104236 AP	07/28/2023	3-119-5-00-5	RTK-GPS SURVEY EQUIPMENT	20,000.00		
							TOTAL FUND 119			20,447.12
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-126-5-00-221	COMM CORR VANHOUTEN:TRAVEL,TRA	13.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-126-5-00-321	COMM CORR VANHOUTEN:TRAVEL,TRA	41.69		
							*** VENDOR 648 TOTAL			28.69
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTIONS	335706	104174 AP	07/28/2023	3-126-5-00-226	SMART SCREAN UA TEST CUPS	1,273.00		
7203	NATIONAL PEN COMPANY	CIMPRESS USA INC	335757	104225 AP	07/28/2023	3-126-5-00-321	16372414 0224 POCKET CALENDARS	86.97		
							TOTAL FUND 126			1,331.28
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-127-5-00-3	COMM CORR VANHOUTEN:TRAVEL,TRA	48.71		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-127-5-00-3	COMM CORR VANHOUTEN:TRAVEL,TRA	570.96		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-127-5-00-3	COMM CORR VANHOUTEN:TRAVEL,TRA	142.74		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-127-5-00-3	COMM CORR VANHOUTEN:TRAVEL,TRA	15.45		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-127-5-00-3	COMM CORR VANHOUTEN:TRAVEL,TRA	367.99		
							*** VENDOR 648 TOTAL			1,145.85
							TOTAL FUND 127			1,145.85
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-133-5-00-215	7-37 4013-01993 UNIFORM RENTAL	237.40		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-133-5-00-215	7-37 4013-01993 UNIFORM RENTAL	237.40		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-133-5-00-312	7-37 4013-01993 UNIFORM RENTAL	198.70		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-133-5-00-312	7-37 4013-01993 UNIFORM RENTAL	198.70		
							*** VENDOR 4120 TOTAL			872.20
4136	BRANDT FAB	BRANDT FABRICATING	335694	104162 AP	07/28/2023	3-133-5-00-360	7-39 MESH KNIT TARPS	828.00		
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	335695	104163 AP	07/28/2023	3-133-5-00-303	7-40 430742 ROAD SEAL	1,054.18		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-201	7-30 FG,PW - SAFETY,OFC/SURVEY	15.85		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-203	7-30 FG,PW - SAFETY,OFC/SURVEY	11.50		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-214	7-30 FG,PW - SAFETY,OFC/SURVEY	285.96		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-301	7-30 FG,PW - SAFETY,OFC/SURVEY	168.54		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-311	7-35 PARTS,TOOLS,WELDING,FACIL	293.75		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-312	7-35 PARTS,TOOLS,WELDING,FACIL	468.48		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-312	7-35 PARTS,TOOLS,WELDING,FACIL	319.84		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-327	7-30 FG,PW - SAFETY,OFC/SURVEY	78.77		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-360	7-35 PARTS,TOOLS,WELDING,FACIL	3,008.14		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-360	7-35 PARTS,TOOLS,WELDING,FACIL	795.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-360	7-35 PARTS,TOOLS,WELDING,FACIL	514.97		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-363	7-35 PARTS,TOOLS,WELDING,FACIL	47.03		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-364	7-30 FG,PW - SAFETY,OFC/SURVEY	962.39		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-365	7-35 PARTS,TOOLS,WELDING,FACIL	76.92		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-365	7-35 PARTS,TOOLS,WELDING,FACIL	745.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-133-5-00-440	7-35 PARTS,TOOLS,WELDING,FACIL	499.57		
							*** VENDOR 648 TOTAL			8,292.70
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-133-5-00-251	7-34 ELEC SVC CO SHOP ET AL	887.22		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-133-5-00-251	7-34 ELEC SVC CO SHOP ET AL	143.97		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-133-5-00-251	7-34 ELEC SVC CO SHOP ET AL	27.85		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335584	104092 AP	07/24/2023	3-133-5-00-251	7-34 ELEC SVC CO SHOP ET AL	40.84		
							*** VENDOR 86 TOTAL			1,099.88
434	HAMM QUARR	HAMM QUARRIES	335704	104172 AP	07/28/2023	3-133-5-00-361	7-41 300467 ROCK	613.10		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	335751	104219 AP	07/28/2023	3-133-5-00-362	7-43 495 ASPHALT & SEAL	47,902.24		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	335751	104219 AP	07/28/2023	3-133-5-00-362	7-43 495 ASPHALT & SEAL	47,944.78		

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	335751	104219 AP	07/28/2023	3-133-5-00-362	7-43 495 ASPHALT & SEAL	50,558.17		
							*** VENDOR	1351 TOTAL		146,405.19
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	110.00		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	732.75		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	3,114.02		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	310.56		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	30.22		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	1,137.50		
232	MHC KENWORTH	MHC KENWORTH-OLATHE	335753	104221 AP	07/28/2023	3-133-5-00-360	7-44 98988 FILTERS, SENSOR,GAS	212.66		
							*** VENDOR	232 TOTAL		5,647.71
2666	MISC REIMBURSEMENTS	DANIEL BAUMCHEN	335755	104223 AP	07/28/2023	3-133-5-00-204	7-38 REIM RECORDS COPIES ATCHI	7.50		
2666	MISC REIMBURSEMENTS	KYLE HARDISTY	335756	104224 AP	07/28/2023	3-133-5-00-364	REIM SAFETY BOOTS	165.00		
							*** VENDOR	2666 TOTAL		172.50
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	335759	104227 AP	07/28/2023	3-133-5-00-360	7-45 8052255000SWITCH, HEADER,	2,754.98		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	335759	104227 AP	07/28/2023	3-133-5-00-360	7-45 8052255000SWITCH, HEADER,	775.49		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	335759	104227 AP	07/28/2023	3-133-5-00-360	7-45 8052255000SWITCH, HEADER,	31.78		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	335759	104227 AP	07/28/2023	3-133-5-00-360	7-45 8052255000SWITCH, HEADER,	90.72		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	335759	104227 AP	07/28/2023	3-133-5-00-360	7-45 8052255000SWITCH, HEADER,	90.72-		
							*** VENDOR	418 TOTAL		3,562.25
668	TIREHUB	TIREHUB INC	335772	104240 AP	07/28/2023	3-133-5-00-309	7-46 407362 CO SHOP TIRES	623.82		
668	TIREHUB	TIREHUB INC	335772	104240 AP	07/28/2023	3-133-5-00-309	7-46 407362 CO SHOP TIRES	669.98		
							*** VENDOR	668 TOTAL		1,293.80
960	TODD'S TIRE LLC	SKGFRTZ,LLC	335773	104241 AP	07/28/2023	3-133-5-00-309	7-47 CO SHOP TIRES	660.00		
2007	WIRENUTS	WIRENUTS	335778	104246 AP	07/28/2023	3-133-5-00-207	7-48 SVC CALL- BATTERY	81.95		
							TOTAL FUND 133			170,583.46

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-136-5-00-207	COMM CORR - CLIENT ID	13.95		
7203	NATIONAL PEN COMPANY	CIMPRESS USA INC	335757	104225 AP	07/28/2023	3-136-5-00-301	16372414 0224 POCKET CALENDARS	43.48		
7203	NATIONAL PEN COMPANY	CIMPRESS USA INC	335757	104225 AP	07/28/2023	3-136-5-00-321	16372414 0224 POCKET CALENDARS	43.49		
							*** VENDOR	7203 TOTAL		86.97
							TOTAL FUND 136			100.92

4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-137-5-00-203	7-11 4013-01993 UNIFORM RENTAL	100.74		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	335692	104160 AP	07/28/2023	3-137-5-00-203	7-11 4013-01993 UNIFORM RENTAL	100.74		
							*** VENDOR	4120 TOTAL		201.48
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-137-5-00-320	7-10 FILTERS,BATTERY,BLADES+	802.57		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-137-5-00-320	7-10 FILTERS,BATTERY,BLADES+	1,514.25		
							*** VENDOR	648 TOTAL		2,316.82
446	EQUIPMENT SHARE	EQUIPMENT SHARE INC	335699	104167 AP	07/28/2023	3-137-5-00-320	7-12 48309 CASE CAM & WASHER W	114.24		
434	HAMM QUARR	HAMM QUARRIES	335704	104172 AP	07/28/2023	3-137-5-00-312	7-13 300467 ROCK	321.73		
434	HAMM QUARR	HAMM QUARRIES	335704	104172 AP	07/28/2023	3-137-5-00-312	7-13 300467 ROCK	288.07		
434	HAMM QUARR	HAMM QUARRIES	335704	104172 AP	07/28/2023	3-137-5-00-312	7-13 300467 ROCK	543.07		
434	HAMM QUARR	HAMM QUARRIES	335704	104172 AP	07/28/2023	3-137-5-00-312	7-13 300467 ROCK	3,718.45		
							*** VENDOR	434 TOTAL		4,871.32
							TOTAL FUND 137			7,503.86

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-144-5-00-2	COA:L&L,C1&C2,PALS,MEMORIAL	716.11		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-144-5-00-2	COA ROSS:VET BILLS,BACKGROUND	56.97		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-144-5-00-2	PALS:DEAN:VET BILLS	980.87		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-144-5-00-3	COA:L&L,C1&C2,PALS,MEMORIAL	230.56		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-144-5-00-3	PALS:STRANGE:PET SUPPLIES	92.60		
							*** VENDOR	648 TOTAL		2,077.11

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#					TOTAL FUND 144	2,077.11	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-209	COA SUBS,OFC SUPPLY, DISPLAY C	149.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-210	COA ROSS:VET BILLS,BACKGROUND	120.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-212	COA SUBS,OFC SUPPLY, DISPLAY C	84.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-213	COA:TUTTLE:VEHICLE MAINT	165.05		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-246	COA:L&L,C1&C2,PALS,MEMORIAL	33.27		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-252	COA:HAMBLETON-MEETING EXP	11.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-255	COA:L&L,C1&C2,PALS,MEMORIAL	29.15		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-260	COA:GATES: CHORE EQUIP/MAINT	69.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-301	COA SUBS,OFC SUPPLY, DISPLAY C	42.12		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-345	COA:L&L,C1&C2,PALS,MEMORIAL	193.87		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-746	COA:L&L,C1&C2,PALS,MEMORIAL	132.92		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-750	COA:L&L,C1&C2,PALS,MEMORIAL	268.08		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-750	COA:KIEFER:LEISURE & LEARNING	341.14		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-00-750	COA:PETERSON:LEISURE & LEARNIN	27.28		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-05-202	COA:L&L,C1&C2,PALS,MEMORIAL	12.36		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-05-301	COA:L&L,C1&C2,PALS,MEMORIAL	17.18		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-06-301	COA:L&L,C1&C2,PALS,MEMORIAL	25.48		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-06-321	COA:L&L,C1&C2,PALS,MEMORIAL	16.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-07-202	COA:L&L,C1&C2,PALS,MEMORIAL	1.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-07-302	COA:L&L,C1&C2,PALS,MEMORIAL	2.64		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-145-5-07-321	COA:L&L,C1&C2,PALS,MEMORIAL	15.29		
								*** VENDOR	648 TOTAL	1,760.51
								TOTAL FUND 145		1,760.51
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-146-5-00-301	CO TREAS SPECIAL:OFFICE SUPPLY	890.78		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-146-5-00-301	CO TREAS SPECIAL:OFFICE SUPPLY	364.87		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-146-5-00-301	CO TREAS SPECIAL:OFFICE SUPPLY	492.44		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-146-5-00-301	CO TREAS SPECIAL:OFFICE SUPPLY	97.98		
								*** VENDOR	648 TOTAL	1,846.07
								TOTAL FUND 146		1,846.07
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-147-5-00-3	COA:L&L,C1&C2,PALS,MEMORIAL	600.00		
								TOTAL FUND 147		600.00
22622	SEILER INS	SEILER INSTRUMENT & MFG	335768	104236 AP	07/28/2023	3-153-5-00-3	7-4 RTK-GPS SURVEY EQUIPMENT	27,697.37		
								TOTAL FUND 153		27,697.37
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-160-5-00-213	SOLID WASTE: MAINT	509.53		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-160-5-00-301	SOLID WASTE:S:HHW, OFFICE SUPP	207.27		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-160-5-00-303	SOLID WASTE:S:HHW, OFFICE SUPP	382.88		
								*** VENDOR	648 TOTAL	1,099.68
86	EVERGY	EVERGY KANSAS CENTRAL INC	335700	104168 AP	07/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE FACILITY	371.72		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335700	104168 AP	07/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE FACILITY	23.92		
86	EVERGY	EVERGY KANSAS CENTRAL INC	335700	104168 AP	07/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE FACILITY	260.79		
								*** VENDOR	86 TOTAL	656.43
								TOTAL FUND 160		1,756.11
70	FREESTATE ELECTRIC	FREESTATE ELECTRIC COOPERATIVE	335666	1712 AP	07/27/2023	3-171-5-05-301	7-12 HRRR TR 15,16 TEMP, PERM	2,453.57		
70	FREESTATE ELECTRIC	FREESTATE ELECTRIC COOPERATIVE	335666	1712 AP	07/27/2023	3-171-5-05-301	7-12 HRRR TR 15,16 TEMP, PERM	1,756.47		
70	FREESTATE ELECTRIC	FREESTATE ELECTRIC COOPERATIVE	335666	1712 AP	07/27/2023	3-171-5-05-301	7-12 HRRR TR 15,16 TEMP, PERM	5,060.16		

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
						*** VENDOR	70 TOTAL		9,270.20	
615	KIMLEY-HORN	KIMLEY-HORN & ASSOCIATES, INC	335667	1713 AP	07/27/2023	3-171-5-07-201	7-13 REG TRANSP STUDY	22,000.00		
29034	MHS	MCAFEE HENDERSON SOLUTIONS	335668	1714 AP	07/27/2023	3-171-5-04-201	7-11 CR2 PROJ 2021.017.001	747.26		
						TOTAL FUND 171			32,017.46	

722	DIETZ, JUDITH	JUDITH R DIETZ	335682	10209 AP	07/27/2023	3-172-5-00-301	ARPA194 3.1 CULVERT K-37 TRACT	2,464.80		
722	DIETZ, JUDITH	JUDITH R DIETZ	335682	10209 AP	07/27/2023	3-172-5-00-301	ARPA194 3.1 CULVERT K-37 TRACT	765.00		
						*** VENDOR	722 TOTAL		3,229.80	
714	HOLWICK, JOLENE	JOLENE J HOLWICK	335683	10210 AP	07/27/2023	3-172-5-00-301	ARPA189 3.1 CULVERT A-66 TR 2	232.12		
714	HOLWICK, JOLENE	JOLENE J HOLWICK	335683	10210 AP	07/27/2023	3-172-5-00-301	ARPA189 3.1 CULVERT A-66 TR 2	675.00		
						*** VENDOR	714 TOTAL		907.12	
726	KNIGHT, ELWOOD	ELWOOD KNIGHT	335684	10211 AP	07/27/2023	3-172-5-00-301	ARPA193 3.1 CULVERT K-37 TRACT	1,350.72		
726	KNIGHT, ELWOOD	ELWOOD KNIGHT	335684	10211 AP	07/27/2023	3-172-5-00-301	ARPA193 3.1 CULVERT K-37 TRACT	2,580.00		
						*** VENDOR	726 TOTAL		3,930.72	
723	PERDUE FARMS	PERDUE FARMS LLC	335685	10212 AP	07/27/2023	3-172-5-00-301	ARPA196 3.1 CULVERT K-37 TRACT	4,245.60		
716	SNYDER, TERRY	TERRY A SNYDER	335686	10213 AP	07/27/2023	3-172-5-00-301	ARPA191 3.1 CULVERT A-66 TRACT	232.11		
716	SNYDER, TERRY	TERRY A SNYDER	335686	10213 AP	07/27/2023	3-172-5-00-301	ARPA191 3.1 CULVERT A-66 TRACT	675.00		
						*** VENDOR	716 TOTAL		907.11	
720	THORNE, LISA	LISA STEVENS THORNE	335687	10214 AP	07/27/2023	3-172-5-00-301	APRA195 3.1 CULVERTS ST59 & 60	1,620.49		
720	THORNE, LISA	LISA STEVENS THORNE	335687	10214 AP	07/27/2023	3-172-5-00-301	APRA195 3.1 CULVERTS ST59 & 60	438.79		
						*** VENDOR	720 TOTAL		2,059.28	
717	THULIN, TED	TED E THULIN	335688	10215 AP	07/27/2023	3-172-5-00-301	ARPA192 3.1 CULVERT A-66 TRACT	232.11		
717	THULIN, TED	TED E THULIN	335688	10215 AP	07/27/2023	3-172-5-00-301	ARPA192 3.1 CULVERT A-66 TRACT	675.00		
						*** VENDOR	717 TOTAL		907.11	
725	WHITETAIL LAND CO	WHITETAIL LAND COMPANY	335689	10216 AP	07/27/2023	3-172-5-00-301	ARPA188 3.1 CULVERT A-6 TR 2	1,298.52		
725	WHITETAIL LAND CO	WHITETAIL LAND COMPANY	335689	10216 AP	07/27/2023	3-172-5-00-301	ARPA188 3.1 CULVERT A-6 TR 2	196.04		
725	WHITETAIL LAND CO	WHITETAIL LAND COMPANY	335689	10216 AP	07/27/2023	3-172-5-00-301	ARPA188 3.1 CULVERT A-6 TR 2	1,980.00		
						*** VENDOR	725 TOTAL		3,474.56	
715	WILLIAMS, DARLENW	DORLENE J WILLIAMS	335690	10217 AP	07/27/2023	3-172-5-00-301	ARPA190 3.1 CULVERT A-66 TRACT	232.12		
715	WILLIAMS, DARLENW	DORLENE J WILLIAMS	335690	10217 AP	07/27/2023	3-172-5-00-301	ARPA190 3.1 CULVERT A-66 TRACT	675.00		
						*** VENDOR	715 TOTAL		907.12	
						TOTAL FUND 172			20,568.42	

86	EVERGY	EVERGY KANSAS CENTRAL INC	335607	104103 AP	07/26/2023	3-195-5-00-290	ELEC SVC COMMUNIYT CORRECTIONS	567.68		
11982	UNIFIED GO	UNIFIED GOVERNMENT OF WYANDOTT	335587	104095 AP	07/24/2023	3-195-5-00-2	JUVENILE HOUSING	23,100.00		
2	WATER DEPT	WATER DEPT	335588	104096 AP	07/24/2023	3-195-5-00-290	WATER SVC COMM CORR	44.75		
						TOTAL FUND 195			23,712.43	

1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	335586	104094 AP	07/24/2023	3-196-5-00-201	CONFIRMATION TESTING	124.20		
1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	335586	104094 AP	07/24/2023	3-196-5-00-201	UA TESTING SUPPLIES (ACCT 1123	493.75		
1867	REDWOOD TOXICOLOGY	REDWOOD TOXICOLOGY LABORATORY	335761	104229 AP	07/28/2023	3-196-5-00-201	112368 DRUG TESTING PANELS	997.50		
						*** VENDOR	1867 TOTAL		1,615.45	
						TOTAL FUND 196			1,615.45	

4752	SKC COMMUN	SKC COMMUNICATIONS PRODUCTS	335769	104237 AP	07/28/2023	3-197-5-00-201	LEA049 PURCH/INSTALL CR 1 MICS	10,980.68		
						TOTAL FUND 197			10,980.68	

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-198-5-05-201	EMS:VEH/BLDG MAINT, LICENSE, UNI	102.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-198-5-18-201	EOC:KEMA CONF REG, PARTS FOR C	285.00		
						*** VENDOR	648 TOTAL		387.90	
						TOTAL FUND 198			387.90	

START DATE: 07/22/2023 END DATE: 07/28/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-210-5-00-2	FARR:SEWER DIST-TOPCON	24.47	
								TOTAL FUND 210	24.47

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-212-5-00-2	FARR:SEWER DIST-TOPCON	24.47	
								TOTAL FUND 212	24.47

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	335606	104102 AP	07/26/2023	3-218-5-00-2	FARR:SEWER DIST-TOPCON	24.46	
								TOTAL FUND 218	24.46

353	UNITED WAY	UNITED WAY OF LEAVENWORTH COUN	335774	104242 AP	07/28/2023	3-510-2-00-905	EMPLOYEE CONTRIBUTIONS	29.00	
353	UNITED WAY	UNITED WAY OF LEAVENWORTH COUN	335774	104242 AP	07/28/2023	3-510-2-00-905	EMPLOYEE CONTRIBUTIONS	29.00	
							*** VENDOR	353 TOTAL	58.00
								TOTAL FUND 510	58.00

								TOTAL ALL CHECKS	525,024.15

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	182,315.51
108	COUNTY HEALTH	8,575.86
115	EQUIPMENT RESERVE	7,869.38
119	ROD TECHNOLOGY	20,447.12
126	COMM CORR ADULT	1,331.28
127	COMM CORR ADULT NON GRANT	1,145.85
133	ROAD & BRIDGE	170,583.46
136	COMM CORR JUVENILE	100.92
137	LOCAL SERVICE ROAD & BRIDGE	7,503.86
144	PALS (PETS AND LOVING SENIORS	2,077.11
145	COUNCIL ON AGING	1,760.51
146	COUNTY TREASURER SPECIAL	1,846.07
147	MEMORIALS (COA)	600.00
153	PUBLIC WORKS,EQUIP.RESERVE FUND	27,697.37
160	SOLID WASTE MANAGEMENT	1,756.11
171	S TAX CAP RD PROJ: BONDS	32,017.46
172	AMERICAN RECOVERY PLAN	20,568.42
195	JUVENILE DETENTION	23,712.43
196	DRUG TEST & SUPERVISION FEES	1,615.45
197	INK FEE FUND	10,980.68
198	SPECIAL GRANTS	387.90
210	SEWER DISTRICT 1: HIGH CREST	24.47
212	SEWER DISTRICT 2: TIMBERLAKES	24.47
218	SEWER DIST #5	24.46
510	PAYROLL CLEARING	58.00
	TOTAL ALL FUNDS	525,024.15

8-2-2023
Cks 7/22-7/28

Leavenworth County Request for Board Action

Date: August 3, 2023
To: Board of County Commissioners
From: Connie Harmon, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested:

Approval of the dining center contract with West Haven Baptist Church in Tonganoxie as presented.

Recommendation: Approval

Background:

West Haven Baptist Church in Tonganoxie is excited to enter into an agreement with the Council on Aging to host a congregate dining site at their location each day. For FY2024, this site would replace the current dining center site at the Florence Riford Senior Center in Tonganoxie. A monthly stipend of \$200 would be paid to help defray costs for janitorial service and trash hauling. This stipend will be accounted for annually in the agency's Older American's Act federal grant award, and this agreement would account for an annual savings of \$6,420.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

N/A

Additional Attachments: West Haven Dining Center Site Contract FY2024

**TONGANOXIE DINING CENTER
SITE CONTRACT FY 2024**

This agreement is entered into between the Leavenworth County Council on Aging (COA) and the West Haven Baptist Church for the purpose of operating a congregate dining center at 1000 West Street, Tonganoxie, Kansas, 66086.

This site shall be in operation five (5) days a week, Monday through Friday, 7:30 am – 12:30 pm, with the exception of Federal holidays.

The Leavenworth County Council on Aging (COA) has full responsibility for planning, monitoring and overseeing activities and programs provided at the dining center during the hours that the site is in operation.

RESPONSIBILITIES OF THE COUNCIL ON AGING:

1. The COA will obtain a health license and provide insurance coverage for items owned by the Council on Aging as well as personal liability for participants and staff during hours of site operation.
2. The COA reserves the right to temporarily close the dining center for legal holidays, training days, inclement weather and other situations which may be deemed necessary.
3. The COA will provide tables, chairs, steam table, kitchen utensils, refrigerator, audio/visual equipment, games, etc. as needed to operate the meal site and support Nutrition programming.
4. The COA has the responsibility for recruiting, hiring and retaining a site staff to include a Site Manager and Site Facilitator, and site volunteers.
5. Daily cleanup of the utilized space shall be the responsibility of the COA Site Manager and site volunteers.

RESPONSIBILITIES OF SITE FACILITY:

1. Ensure fire inspections are completed annually.
2. Provide snow removal, care and maintenance of the building.
3. Provide liaison to work closely with the Council on Aging staff to ensure good communication and efficient operation of the dining center.
4. Provide Leavenworth County Council on Aging complete authority to operate and monitor the nutrition site during the hours of operation for its programs. The site facility understands, accepts and agrees to the terms stated under the section "Responsibilities of the Leavenworth County Council on Aging."
5. Provide no less than 48 hours' notice of any scheduling conflict that would restrict use of the space.

Either agency at any time during the life of this agreement may terminate the agreement by giving 30 days written notice of its intention to the other party. This agreement will automatically renew on January 15th of each year unless either party provides written notice of its intention to terminate the agreement to the other party.

The Council on Aging will provide a monthly stipend to help defray the cost of the site operation. The stipend in the amount of \$200.00 may be used to help with costs incurred for utilities and maintenance expenses associated with operation of the nutrition site.

Council on Aging Representative

Date

West Haven Baptist Church Representative

Date

**Leavenworth County
Request for Board Action
Resolution 2023-20 Proposed Amendment to the 2006 Leavenworth County
Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85**

Date: August 2, 2023
To: Board of County Commissioners
From: Planning & Zoning Staff

Department Head Review: John Jacobson, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approve a Resolution 2023-20, Proposed Amendment to the Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85.

Analysis: This is a request to consider a proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations. The proposed amendment is for the following:

- Article 3 – Definitions
- Article 35 – Preliminary Plat Procedure and Content
- Article 40 – Final Plat Procedure, Content and Action By The Planning Commission
- Article 43 – Cross Access Easements
- Article 50 – Minimum Subdivision Design Standards and General Requirements
- Article 56 – Exceptions
- Article 60 – Miscellaneous Provisions
- Article 70 – Supplementary Documents to Accompany the Final Plat
- Article 80 – Submission of Recorded Plats
- Article 85 – Lot And Tract Splits

Staff is requesting the Board of County Commissioners approve the proposed language amendment to amend the Subdivision Regulations with additional Articles to update the language to match current practice and based on direction provided by the Board.

The Planning Commission has recommended approval of the request with one change. They recommend keeping the 45 day time limit for Title Reports instead of the proposed 30 days.

Recommendation: The Planning Commission voted 6-1 to recommend approval of Resolution 2023-20 (Case No. DEV-23-008) Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85.

Alternatives:

1. Approve Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact; or

3. Revise or Modify the Planning Commission Recommendation to Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$0.00

Additional Attachments: Staff Report, Planning Commission Minutes

Resolution 2023-20
Case No. DEV-23-008
Proposed Amendment to the 2006 Leavenworth County Zoning and
Subdivision Regulations

Staff Report – Board of County Commissioners

August 2, 2023

GENERAL INFORMATION:

Applicant: Leavenworth County Planning and Zoning Department

Planner: Amy Allison

REQUEST:

This is a request to consider a proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations. Proposed amendment is for the following Articles:

Article 3 – Definitions

Article 35 – Preliminary Plat Procedure and Content

Article 40 – Final Plat Procedure, Content and Action By The Planning Commission

Article 43 – Cross Access Easements

Article 50 – Minimum Subdivision Design Standards and General Requirements

Article 56 – Exceptions

Article 60 – Miscellaneous Provisions

Article 70 – Supplementary Documents to Accompany the Final Plat

Article 80 – Submission of Recorded Plats

Article 85 – Lot And Tract Splits

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission recommends approval of Case No.DEV-23-008, proposed amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations.

ACTION OPTIONS:

1. Approve Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact, and with or without conditions; or
2. Deny Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact; or
3. Revise or Modify the Planning Commission Recommendation to Resolution 2023-20 Amendment to the 2006 Leavenworth County Zoning and Subdivision Regulations – Article 3, 35, 40, 43, 50, 56, 60, 70, 80, 85, with Findings of Fact; or
4. Remand the case back to the Planning Commission.

ATTACHMENTS:

Proposed Redline

ARTICLE 3 – DEFINITIONS

Boundary Line Adjustment: The adjustment of one (1) or more common boundaries between existing un-platted tracts or parcels, which will not create additional tracts or parcels. A Boundary Line Adjustment shall only be granted for tracts or parcels which will meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-13; March 23, 2017)

1. Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the following criteria are met:
 - a. The structure shall be a minimum of 10' from the proposed, future, right of way dedication as determined by the County Engineer.
 - b. In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.
2. Parcels containing accessory structures closer than 15' from the side and/or rear property line that were build prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the structure will meet the most current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon adjustment of the boundary line.

Natural Feature: Characteristics of the subject property that can create physical barriers which may include features such as ponds, lakes, rivers, creeks, terraces, septic systems/lagoons, floodplain, significant changes in elevations or other natural systems.

Side Line: Any lot line that is not considered a front or rear lot line. Any lot line that intersects the front lot line. A side lot line shall include any linked line segments or arcs that have a bearing that is within 45 degrees of a line drawn perpendicular to the that intersect with either the front or rear lot line.

Rear Line: Any lot line that is not a front lot line or a side lot line. A lot line that is opposite and most distant from the front lot line, and in the case of an irregular or triangular-shaped lot, a line 10 feet in length within the lot parallel to and at the maximum distance from the front lot line.

ARTICLE 35 – PRELIMINARY PLAT PROCEDURE AND CONTENT

Section 5. GENERAL

The pre-application and the preliminary procedures are intermediary steps prior to the actual filing of a subdivision for processing as a “final plat” as outlined in Article 40. These two steps do not constitute “submission” as set forth in K.S.A. 12-752.

While the subdivision of land may be denied subject to the Planning Commission’s finding that such subdivision concept does not meet any one requirement set forth in these regulations, the principal reasons for denial are most likely to be:

1. Does not meet Zoning Regulations or not properly zoned.
2. Inadequate service of water or sewerage.
3. Lack of appropriate restraint of storm water runoff or protection from flooding.
4. Streets too steep, lacking continuity or hazardous to public safety.
5. Soils inadequate or lots too steep for development.
6. Destruction of unique natural features.
7. Inadequate right-of-way continuity, grades, site distance, or poor relationship to the Comprehensive Guide Plan pertinent to collector streets, thoroughfares, (arterials) or any street necessary to avoid landlocking abutting property.
8. Not meeting any of the plat subdivision design or improvement requirements for the particular class of subdivision.
9. The applicant refuses to allow the County Planner, Engineer or other officials involved in the review of the plat access to the property for which he/she is requesting approval of such Preliminary Plat.

Section 10. CLASSIFICATION OF SUBDIVISION

1. General: The Comprehensive ~~Guide~~ Plan for Leavenworth County establishes ~~two~~^{three} distinct areas or growth management zones as a tool to better manage such growth and development that is impacting those areas. Any proposed subdivision falling within such areas or zones must meet the requirements as set forth in these regulations.

The boundaries of such areas or growth management zones have been established through the adoption procedures as set forth in the Kansas Statutes, K.S.A. 12-741 et. Seq., for the development and adoption of the Comprehensive Plan. Any change in the boundary of these areas or zones must follow that procedure.

Subdivisions are classified as A, ~~B~~, or C and are further defined on the basis of where they are permitted within the growth management zones as follows:

1. Class "A": Any subdivision in which one or more lots lies within the Initial Urban Growth Area of Leavenworth County.
3. Class "C": Any subdivision in which all of the lots lie within the Rural Growth Area of Leavenworth County.
(BOCC Resolution 2020-012; April 1, 2020)

Section 20. PRE-APPLICATION

Prior to the filing of the preliminary plat, the subdivider shall contact the Planning Department to determine:

1. Subdivision requirements and class designation of the proposed subdivision.

2. Procedure for plat filing.
- ~~3. Availability of an approved public sewer system and public water system.~~
4. Comprehensive Plan requirements for major streets, land use, parks, easements, schools and public open spaces.
5. Zoning requirements for the property being subdivided and adjacent properties.
6. Potential problems resulting from the conceptual design of the subdivision as determined from the pre-application sketch.
7. A pre-application conference with the County Engineer and County Planning Department is required prior to the filing of the preliminary plat. The subdivider, design engineer, and surveyor shall attend this conference.

Section 30. PRELIMINARY PLAT PROCEDURE

In obtaining final approval of a proposed subdivision by the Planning Commission and County Board, the subdivider shall first submit a preliminary plat in accordance with these procedures.

1. The subdivider shall prepare and submit to the Planning Department ~~two (2) copies, one (1) physical and one (1) digital, of a preliminary plat, to be used for review purposes, at least forty-five (45) days before the Planning Commission meets. After review by Staff, please submit fifteen copies for submittal to the Planning Commission.~~ (BOCC Resolution 2020-012; April 1, 2020)
2. Said plat shall be accompanied by a fee as established by Board Order 1985-8 dated May 13, 1985 (or as amended).
3. ~~The Planning Director shall cause said preliminary plat to be advertised as an agenda item in the official county newspaper.~~
4. The Planning Director shall forthwith refer ~~two (2) the digital copy copies~~ to the County Engineer.
5. Where the preliminary plat is within 660 feet of any incorporated city, the Planning Director shall, at least ten (10) days prior to the Planning Commission meeting, forward a copy of such preliminary plat to the city staff for review and comment.
6. a. The County Engineer shall carefully examine said plat as to its compliance with the regulations of the County and specifically in regards to design and planning issues such as street grades, sight distance, storm drainage, easement locations, etc.

b. ~~The County Surveyor shall carefully examine the exterior boundaries of the preliminary plat for compliance with county and state regulations and Kansas Minimum Standards for Boundary Surveys including the signature, seal, and date of the land surveyor preparing the boundary.~~

- be. Each department head shall, submit his/her findings to the Planning Department on a timely basis.
7. A hearing on the proposed plat will be held before the Planning Commission at its next regularly scheduled meeting.
 8. Following receipt of required or requested reports, the Planning Commission will review the preliminary plat (see Section 50 of this Article).
 9. ~~One (1) copy of the approved preliminary plat shall be returned to the subdivider along with the approved, approved notification~~ a notification shall be sent to the subdivider, thus allowing him/her to proceed with the preparation of the final plat and detailed construction drawings and specifications for the improvements required under these regulations.
 10. The approval of the preliminary plat does not constitute final approval or acceptance of the subdivision by the Board of County Commissioners or authorization to proceed on construction of the improvements within the subdivision, but shall constitute approval of layout and general engineering proposals and plans only.
 11. The approval of the preliminary plat shall only be effective for one (1) year, unless an extension is granted by the Planning Commission. If the final plat has not been filed for review and approval within this period, a preliminary plat must again be submitted to the Planning Commission for approval.

Section 40. PRELIMINARY PLAT CONTENT (all subdivision classes)

The preliminary plat shall be made to a scale of one-inch equals one hundred feet (1" = 100') or larger, or if the subdivision contains more than one hundred and sixty (160) acres, the plat may be drawn to a scale of one-inch equals two hundred feet (1" = 200'). Unique conditions may allow for lesser scales approved by the Director of Planning. The preliminary plat shall show:

1. Clearly marked "Preliminary Plat".
2. The proposed name of subdivision and, if different, the title under which the subdivision is to be recorded.
3. The name and address of the owner and the name, address and profession of the person preparing the plat. All parts of the plat must be certified according to State Statutes and Administrative Regulations.
4. The date, scale, north point, and a key map showing the general location of the proposed subdivision in relation to surrounding development.
5. The legal description of the area being platted.
6. The boundary line (based on a survey accurately drawn to scale verifying corner pins in place), the dimensions and the location of the property to be platted, the location of section or quarter section lines, the projected control bench mark (identified as to

location, elevation, and published datum). The exterior boundary must comply with Kansas Minimum Standards for Boundary Surveys.

(BOCC Resolution 2020-012; April 1, 2020)

7. Contours with intervals of not more than five (5) feet.
8. The names and location of adjacent subdivisions and the names of record owners and the location of adjoining parcels of unplatted land.
9. The location of property lines, streets and alleys, bridges and culverts, easements, public property, buildings, utilities (pipe sizes, manholes, grades, etc.), watercourses, tree masses, ground covers, lakes and other existing features within or adjacent to the proposed subdivision potentially affecting the plan.
10. The zoning classification and existing use and the proposed use of the area being platted.
11. The layout, numbers and approximate dimensions of proposed lots.
12. The location and dimensions of all existing and proposed building lines and easements.
13. The location, width, and dimensions of all streets, alleys, pedestrian ways and grounds proposed to be dedicated for parks, schools, or any public or semi-public use.
14. Proposed names for all streets in the area being platted.
15. Written and signed agreements explaining how and when the subdivider proposes to provide and install all required sewers or other disposal of sanitary wastes, pavement and drainage structures.
16. Written and signed statement from the Environmental Officer of the County Health Department, or designee, stating their approval of the type of sewage system to be used or their recommendations.
17. Applicant shall provide wWritten and signed statements from the appropriate officials of subject utilities and public services, as follows:
 - a. the availability of gas,
 - b. electricity and
 - c. water to the proposed subdivision.
 - d. Fire Response
 - ~~17.e.~~ State and Local Transportation Review
18. Any restrictions proposed to be included in the owner's declaration of plat, including but not restricted to those listed in the appendix.
19. General layout of adjacent property, to show how streets and other public facilities in the proposed subdivision relate to adjacent subdivided and unsubdivided property.

20. Preliminary road plans and stormwater drainage calculations shall be prepared in accordance with Leavenworth County's Road Construction and Storm Water Drainage ~~Standards Checklist, 1994 Edition~~, or latest edition approved by the Board of County Commissioners.

Section 50. APPROVAL OR DISAPPROVAL OF THE PRELIMINARY PLAT (all subdivision classes)

1. Within sixty (60) days after the first consideration of a preliminary plat, the Planning Commission shall approve, disapprove or, with the approval of the applicant, table the preliminary plat. Action by the Planning Commission shall be conveyed to the subdivider in writing within ten (10) days after the Planning Commission hearing at which the plat was considered. In case the plat is disapproved, the subdivider shall be notified of the reason for such action and what requirements shall be necessary to meet approval of the Planning Commission. The approval of the preliminary plat does not constitute an acceptance of the subdivision, but is deemed to be an authorization to proceed with the preparation of the final plat.
2. If the Planning Commission disapproves or withholds approval of a preliminary plat, the applicant may request that said plat be submitted to the Governing Body, and the Planning Commission shall send the proposed preliminary plat, together with their report, stating the reason or reasons for the action taken. The Governing Body may make such findings and determinations as are deemed proper.
3. The approval of the preliminary plat shall only be effective for a period of one (1) year, unless an extension is granted by the Planning Commission. If the final plat has not been submitted for approval, within this specified period, the preliminary plat must be resubmitted to the Planning Commission for approval.

Section 60. CONTINUANCE

Applicants may request the continuance of Planning Commission consideration of an application to a specific date. A maximum of three continuances are allowed. After that time, the Planning Commission shall remove the case from the agenda. Once removed the applicant may re-file a new application at any time.

ARTICLE 40 – FINAL PLAT PROCEDURE, CONTENT AND ACTION BY THE PLANNING COMMISSION

Section 10. FINAL PLAT PROCEDURE

1. For final approval, the subdivider shall file with the Planning Department not less than thirty (30) days before the Planning Commissions regularly scheduled meeting:
 - a. Two (2) copies, one (1) physical copy and one (1) digital copy, of the final plat. (BOCC Resolution 2020-012; April 1, 2020)

~~b.b.~~ A letter from the County Engineer stating the engineering specifics and final improvement plans for the final plat meet the county regulations and are substantially in accord with the preliminary plat as previously approved by the Planning Commission. Letter should also state that a copy of the certified, approved plans, profiles, cross-sections (if required) and specifications for the project are on file with the County Engineer.

~~b. e.~~—A performance guaranty or bond, if required (see definition) in an amount and with sureties approved by the County Engineer.

~~c.~~ The County Surveyor shall carefully examine the exterior boundaries of the preliminary final plat for compliance with county and state regulations and Kansas Minimum Standards for Boundary Surveys including the signature, seal, and date of the land surveyor preparing the boundary.

~~a.d.~~ Before the Final Plat is signed, the developer must submit a letter from a title company certifying the owner(s) of record as of the date that the Board of County Commissioners approved the Final Plat. All certified owners must sign the plat. The certification letter must accompany the Plat when it is recorded.

~~b.c.~~ A copy of the policy verifying title, easements and liens. These documents should be dated no more than ~~thirtyfourty-five (3045)~~ days prior to the application date.
(BOCC Resolution 2020-012; April 1, 2020)

~~f.~~ Two (2) copies, one (1) digital and one (1) print, of three-line profiles of streets to be dedicated, indicating the grades thereon, shall be required by the Planning Commission for plats submitted where street grades are more than five (5) percent.

~~g.~~ Certificate stating that all taxes and encumbrances have been paid shall be submitted with the Final Plat.

~~h.~~ If private restrictions are to be filed affecting the subdivision or any part thereof, two (2) copies, one (1) digital and one (1) print shall be submitted to the Planning Commission with the Final Plat.

- When the final plat has been passed upon by the Planning Commission, the ~~original and two (2) copies, furnished~~ original copy, furnished by the subdivider, shall be signed by the Chairman and Secretary of the Planning Commission and the County Engineer, and shall be forthwith transmitted to the County Commission with the performance guaranty or bond, if required, and a letter from the Planning Director stating the Planning Commission's approval.

The Governing Body shall accept or refuse dedication of land upon a plat within thirty (30) days of its submission to the Governing Body. The Governing Body may defer action for an additional thirty (30) days for the purpose of allowing for modification to comply with requirements established by the Governing Body.

- ~~In instances where a performance bond has been required, W~~hen the final plat has been approved by the County Board, and all conditions of that approval have been met, the performance bond accepted and filed with the County Clerk and the plat duly signed as set

forth in Section 20, Item 15, the Planning Director shall release the plat to be recorded by the developer/owner in the office of the Register of Deeds of Leavenworth County, Kansas. The Register of Deeds office shall retain 1 ~~mylar paper~~ original for their use ~~and one paper copy for the County Appraiser's office. After the plat has been recorded, the developer/owner shall return one paper copy with the original signatures and a minimum of eight (8) paper copies to the Planning & Zoning office. Planning & Zoning shall retain the copy with the original signatures and one paper copy for their files and distribute the remaining copies as follows:~~

~~County Engineer — County Surveyor — Power Company — Gas Service
Cable Company — Telephone Company — Water Board/District~~

4. Approval by the Board of County Commissioners shall constitute final approval of the subdivision of the area and upon receipt of ~~two (2)~~one (1) original and ~~two (2)~~ paper copies by the subdivider from the Planning Commission office with the appropriate and necessary signatures, the subdivider shall cause such plat (~~the mylar originals and paper copies~~) to be recorded in the Office of the Register of Deeds of Leavenworth County, Kansas, before the County shall recognize the plat as being in full force and effect. A final plat that has been duly approved by the Board shall be in effect for 1 year from the date of approval. Any approved final plat not filed within that period of time shall be declared void. The approved plat may be extended for one year upon appeal to the Board of County Commissioners.
5. Receipt of the duly certified final plat by the subdivider is authorization that he may proceed with the installation and construction of the required improvements subject to acquisition of appropriate permits.
6. The County Engineer shall return any performance bond or guarantee to the subdivider upon meeting all of the requirements as stipulated in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition approved by the Board of County Commissioners.
7. No plat or re-plat or dedication or deed of a street or public way shall be filed with the Register of Deeds, as provided by law, until such plat or re-plat or dedication or deed shall have endorsed on it the fact that it has been submitted and approved by the Planning Commission and by the Governing Body.

Section 20. FINAL PLAT CONTENT

The final shall be made to a scale no smaller than one-inch equals two hundred feet (1" = 200') from an accurate survey drawn on a sheet whose overall dimensions are 24" x 36". (A scale of one-inch equals one hundred feet (1" = 100') shall be used if the tract is 1350' in width or less) and shall show:

1. The correct legal description of the property being subdivided.
2. The boundary lines of the area being subdivided with accurate distances and bearings angles.
3. The lines of all proposed highways, streets and alleys with their width and names.

4. The accurate outline of any portion of the property intended to be dedicated or granted to public use.
5. The lines of departure of one street from another.
6. The lines of all adjoining property and the lines of the adjoining highways, streets and alleys with their widths and names.
7. All lots designated by numbers or letters and streets, avenues and other grounds by names, letters or numbers.
8. The location and widths of building lines of front yards, the location and widths of utility easements for possible future construction, and easements for drainage purposes. Show a note on the plat listing the dimension of side, rear and front setbacks.
9. All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements, and any other areas for public or private use. Linear dimensions are to be given to the nearest 1/100th of a foot and bearing to the nearest second of angle. The plat must comply with Kansas Minimum Standards for Boundary Surveys.
10. The radii, arcs, chords, points of tangency and central angles for all curvilinear streets and radii for rounded corners.
11. The location of all survey monuments and benchmarks together with their descriptions. ~~All exterior Boundary Corners must be set in concrete.~~ All lotblock corners must be monumented with a minimum #4 (1/2") rebar 24" long with a survey cap bearing the registration number of the responsible party.
12. The name of the subdivision and the scale of the plat, points of the compass, and the name of the owner or owners or subdividers.
13. When private restrictions and trusteeships are of such lengths as to make their lettering on the plat impracticable and thus necessitate the preparation of a separate instrument, reference to such instrument shall be on the plat.
14. Acknowledgement of the owner or owners of the plat restrictions including dedication to public use of all streets, alleys, parks or other open spaces shown thereon and the granting of easements required.
15. The following certificates to be signed:
 - a. Acknowledgement of ownership by owner or owners, and statements by a notary public authorized to take acknowledgements of deeds, to the effect, that all previous taxes have been paid and that all highways, streets, alleys and public grounds shown on the plat are dedicated for public use.
 - b. Land Surveyor certifying that he/she has accurately surveyed such subdivision and that said survey has been performed under his/her direct supervision. Month and year of field survey required.

- c. Approval of Planning Commission by the Secretary and Chairman of the Planning Commission.
- d. Approval by the County Engineer, with the following note: The County Engineer's plat review is only for general conformance with the subdivision regulations as adopted by Leavenworth County. The County is not responsible for the accuracy and adequacy of the design, dimensions, elevations, and quantities.
- e. Approval of the County by the Chairman of the Board of County Commissioners and attested by the County Clerk.
- f. By the Register of Deeds, stating the day, month, year, time, book and page that said plat was recorded.
- g. Approval by the County Surveyor, with the following note: "I hereby certify this survey plat meets the requirements of K.S.A. 58-2005. The face of this survey plat was reviewed for compliance with Kansas Minimum Standards for Boundary Surveys. No field verification is implied. This review is for survey information only.

16. True north point, graphic scale and date.

17. All exceptions to and variances from the Zoning & Subdivision Regulations shall be listed on the face of the plat.

ARTICLE 43 – CROSS ACCESS EASEMENTS

(BOCC Resolution 2020-29; September 2, 2020)

Section 3. ACCESS AND ROAD STANDARDS

1. A cluster development with an access easement shall have direct access to a fully maintained public road.
2. Only one access point shall be allowed for the entire development.
3. When established as part of a cluster development, the road and drainage plans ("plan set") submitted to County Staff shall be prepared and sealed by an engineer licensed in the State of Kansas. Plan set submittals shall include all components identified in the current Public Works Cross Access Easement Street and Storm Plan Requirements on file in the Public Works Office. The developer shall provide documentation from the designing engineer stating the Cross Access Easement was built in accordance with the submitted design plans to the County upon completion of the Cross-Access Easement. Building permits shall not be issued until such document has been received. (BOCC Resolution 2021-18; June 16, 2021)
4. There will be no consideration by the County to assume responsibility of the cross access easement until the cross access easement is built to the current County standard in place at the time the request is made to accept the roadway. Any improvements or upgrades will be the sole responsibility of the developer and/or the owners of the properties being accessed by the CAE.

ARTICLE 50 – MINIMUM SUBDIVISION DESIGN STANDARDS AND GENERAL REQUIREMENTS

Section 10. MINIMUM SUBDIVISION DESIGN STANDARDS

Each class of subdivision may require a variance in types of requirements. Care should be taken to utilize the correct requirements.

1. Acreage Subdivisions. Whenever a tract is divided into large lots each containing one or more acres and there are indications that such lots will eventually be re-subdivided into smaller urban sized lots, consideration must be given to the highways, streets, utility easements, and lot arrangement of the original subdivision so that additional streets can be opened which will permit a logical arrangement of smaller lots. Easements providing for future opening and extension of such streets may, at the discretion of the Planning Commission, be made a requirement of the plat.

The preferred subdivision design will be to plat the ultimate lot size and then group lots as indicated in the following example. Such groupings must be sufficient to meet sewage disposal or water supply, or any other code or Comprehensive Plan requirement adopted for the unincorporated portion of the County.

~~Acreage Subdivision
Preliminary Drawing
(See Drawing No. 5 in Appendix)~~

Section 20. UTILITY REQUIREMENTS

In all classes of subdivisions, the required area of the lots will be determined by the method of treatment or disposal of wastewater. The determination of whether or not an approved public sanitary sewer system and an approved water system are available in sufficient size and capacity to serve the subdivision shall be made in the following manner.

1. ~~A copy of the preliminary plat shall be sent to the water department or district in which the subdivision is located for a written report on the availability of an approved public water system. All applications shall be submitted with a written report from the water department or district in which the subdivision is located on the availability of water to the proposed subdivision.~~ The report from a rural water district shall be signed by the Board of Directors and its engineer. The report from a public water supply system shall be signed by its administrative official and engineer.
2. ~~—~~If the water supply is not from a rural water district or a public water supply system, a performance bond or guaranty shall be filed with the applicable rural water district~~County Engineer~~ sufficient to secure that the water system will be constructed in accordance with these regulations.
3. A copy of the preliminary plat shall be sent to the County Sewer District Administrator for a written report on the availability of an approved public sanitary sewer system.

4. Private sewage disposal systems will be allowed in subdivisions where all the lots are greater than ~~12.5~~ acres subject to the following procedure. The plat shall be reviewed by the Planning Department for compliance with the Leavenworth County Sanitary Code. A licensed sanitarian or engineer shall provide evidence that the soils within the platted area will safely handle private wastewater disposal systems or a notation stating that engineered septic systems may be required due to soil conditions.

Section 30. OTHER REQUIREMENTS

The following particular requirements are hereby made of each of the classes of subdivisions:

1. Class "A" Subdivisions:

All class "A" Subdivisions shall be served by an approved public sewage system and an approved public water system and shall be subject to Section 40 Minimum Design Standards. The subdivider may request a waiver of the requirement for an approved public sewage system pursuant to Article 30, Section 30.4 of these regulations.

2. Class "C" Subdivisions:

All class "C" Subdivisions shall be served by an approved public sewage system and an approved public water system, or a private water well if the requirements of the sanitary code are met, and shall be subject to Section 40 Minimum Design Standards. The subdivider may request a waiver of the requirement for an approved public sewage system pursuant to Article 50, Section 30.3 of these regulations.

3. Waiver of Requirement for Approved Sanitary Sewage System.

- a. A subdivider may request that the Planning Commission consider the granting of a waiver to the requirement that a subdivision be served by an approved sanitary sewage system, and be served by individual private sewage disposal systems.
- b. A request for a waiver may be granted in such case, upon a finding by the Planning Commission that all of the following conditions have been met:

- 1) ~~That the waiver requested arises from such conditions which are unique to the property in question and which is not ordinarily found in subdivisions within the unincorporated areas of the County;~~
- 2) That the reason or reasons given for the waiver is not created by an action or actions of the property owner or the subdivider;
- 3) That the strict application of this requirement for which a waiver is sought would constitute unnecessary hardship upon the owner or subdivider. Unnecessary hardship shall not mean that the cost of providing for private sewage disposal systems is less costly than for a public sewage system unless the cost/benefit ratio exceeds 2:1. Unnecessary hardship shall specifically exclude the reason or reasons given for the waiver which are determined to be for the convenience of the owner or subdivider;

- 4) That the granting of the waiver will not adversely affect the rights of adjacent property owners or residents;
- 5) That the waiver requested will not adversely affect the public health or safety;
- 6) That the waiver requested will not be opposed to the general spirit and intent of the subdivision regulations, zoning regulations and sanitary code.

Section 40. MINIMUM DESIGN STANDARDS (Subdivisions of all classes)

1. Blocks:

- a. Length: Intersection streets, which determine block lengths, shall be provided at such intervals as to serve cross traffic and to meet existing streets in the neighborhood. In residential districts, where no existing adjacent plats are recorded, the blocks shall not exceed one thousand two hundred (1,200) feet in length, except that in outlying Class “C” subdivisions a greater length may be permitted on review by the Planning Director where topography or other conditions justify a departure from this maximum. In blocks longer than seven hundred fifty (750) feet, pedestrian ways and/or easements through the block may be required by the Planning Commission near the center of the block. Such pedestrian ways or easements shall have a minimum width of ten (10) feet. Blocks for business uses should normally not exceed six hundred (600) feet in length.
- b. Width: In residential subdivisions, the block width shall normally be sufficient to allow two (2) tiers of lots of normally not less than two hundred (200) feet nor more than 350 feet in depth. Class “C” subdivisions on review by the Planning Director may, where conditions justify, depart from the maximum. Blocks intended for business use shall be of such width and depth as may be considered most suitable for the prospective use.

2. Streets, Alleys and Public Ways:

- a. Relationship to Adjoining Street System: The arrangement of streets in new subdivisions shall make provisions for the continuation of the existing streets in adjoining subdivisions (or their projection where adjoining property is not subdivided), insofar as they may be necessary for public requirements. The width of such streets in new subdivisions shall not be less than the minimum street widths established herein. Alleys are not normally permitted, but where required, alleys and streets shall be arranged to permit owners of adjoining unsubdivided property to extend streets into the unsubdivided property. Whenever there exists a dedicated or platted half-street or alley adjacent to the tract to be subdivided, the other half of the street or alley shall be platted and dedicated.
- b. Street Names: Streets that are obviously in alignment with existing streets shall bear the names of the existing streets, but in any case, are subject to the final approval of the Governing Body.
- c. Arterial Streets: Arterial or major street alignments shall conform with the Comprehensive Plan.

- d. Collector Streets: Collector streets shall be designed to carry the residential traffic to the major streets and, in general, conform to the Comprehensive Plan.
- e. Minor Streets: Minor streets shall be so designed as to discourage through or nonlocal traffic.
- f. Cul-de-sacs and Dead-end Streets: Except in cases where the unusual topographic conditions may make it advisable to modify these provisions, the following shall apply: (BOCC Resolution 2019-23; September 4, 2019)
 - 1) The radius of a cul-de-sac shall be as stated above and depends on the type of road. The minimum radius for any road for vehicular turnaround shall be forty (40) feet and the minimum radius for right-of-way shall be fifty (50) feet.
 - 2) In the case of temporary dead-end roads, which are stub streets designed to provide future connection with adjoining unsubdivided areas, the Planning Board may require a temporary easement for a turnaround of a nature indicated above.
 - 3) When a subdivision is replatted or the existing road ends and is to be extended, the existing cul-de-sac shall be eliminated and removed and the road brought up to the standards specified in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition as approved by the Board of County Commissioners.
- g. Buffer Strips: This includes treatment of railroad right-of-way and limited access highways. Wherever the proposed subdivision contains or is adjacent to a railroad right-of-way or limited access highway, or where lots back onto a public street, the subdivision shall provide the following treatment:

In residential districts a buffer strip at least fifty (50) feet in depth, in addition to the normal required lot depth shall be provided adjacent to the railroad right-of-way and limited access highway. This strip shall be a part of the platted lots, and the planted materials must be approved by the Planning Commission and shall have the following restriction lettered on the face of the plat:

“This strip reserved for the planting of trees or shrubs by the owner or developer; the building of structures is prohibited.”

In commercial and industrial districts, provisions shall be made on each side of the railroad right-of-way or limited access highway for buffer strips approximately parallel to such right-of-way or highway at a distance suitable for the appropriate commercial or industrial use of the land. In no instance shall this be less than one hundred and fifty (150) feet.

Streets parallel to the railroad right-of-way or limited access highway shall, when intersecting a major street, highway or collector street, be located at a minimum distance of two-hundred fifty (250) feet from said right-of-way or highway. Such distance, where desirable and practical, shall be determined with due consideration of the minimum distance required for the future separation of grades by means of

appropriate approach gradients. Location of minor streets immediately adjacent and parallel to railroad right-of-way shall be avoided.

- h. Limited Access: Wherever the proposed subdivision contains or is adjacent to an arterial street or highway, adequate protection of residential properties, limitations of access, and the separation of through and local traffic shall be provided by the reversed frontage with screen plantings, provided by the developer, contained in a non-access reservation along the rear property lines; or by provision of a frontage road.

There shall be no reserve strips for controlling the access to streets except where control of such strips is definitely placed under conditions approved by the Planning Commission.

- i. Intersections: Streets shall intersect each other at as nearly right angles as permitted by topography or other limiting factors of good design but never less than sixty (60) degrees. The number of streets converging at one intersection shall be reduced to two, with no more than four approaches to an intersection without the specific approval of the County Engineer.

Minor streets need not continue across major or collector streets; but if the center lines of such minor streets approach the major streets from the opposite sides thereof within one hundred and fifty (150) feet, they must be aligned or the separation increased to a minimum of one hundred and fifty (150) feet.

See Drawings No. 8 and 9 in Appendix.

- j. Dead End Roads: Where a road does not extend to the boundary of the subdivision, and its continuation is not required by the Planning Commission for access of adjoining property, its terminus should normally not be nearer to such boundary than fifty (50) feet. However, the Planning Commission may require the reservation of an appropriate easement to accommodate drainage facilities, pedestrian traffic or utilities. A circular dead-end street shall be built in accordance with County construction standards and specifications.

See Drawings No. 8 and 9 in Appendix.

- k. Half-Streets: Dedication of half-streets will be discouraged and may not be approved, except where it is essential to the reasonable development of the subdivision and is in conformity with the Comprehensive Plan and other requirements of these regulations.
- l. Alleys: Alleys shall be provided in commercial and industrial districts, except where other definite and assured provisions are made for service access to off-street loading and unloading areas and to off-street parking areas, consistent with and adequate for the uses proposed. Dead-end alleys shall be avoided.
- m. Minimum Requirements: For all streets or roads shall be prepared in accordance with design criteria specified in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition as approved by the Board of County Commissioners.

Section 40. MINIMUM DESIGN STANDARDS (Subdivisions of all classes)

3. Lots

- a. The minimum lot width shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- b. The minimum lot depth shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- c. The minimum lot area shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- d. All side lot lines shall bear ninety (90) degrees from the street right-of-way line on a straight street or from the tangent of a curved street, except where unusual conditions require a minor variance. All side lot lines shall bear perpendicular from the center of the street or radially from a curved street. Once outside of the building setback line, side lines can include up to two bearing changes, provided they are within 45 degrees of previous line segment. Rear lot lines are encouraged to be parallel to the front lot line.
- e. Double frontage lots shall be avoided unless, in the opinion of the Planning Commission, a variation to this rule will give better street alignment and lot arrangement.
- f. Every lot shall abut on a street other than an alley.
- g. Building or setback lines shall be shown on the Preliminary Plat and the Final Plat for all lots in the subdivision and shall not be less than the setback required by these regulations.
- h. The subdivision or re-subdivision of a tract or lot shall not be permitted where said subdivision or re-subdivision places an existing permanent structure in violation of these regulations.
- i. Within subdivisions, the lot-depth to lot-width ratios shall not exceed three and a half to one (3.5:1) or be less than one to one (1:1) for lots less than ten (10) acres. The lot-depth to lot-width ratios for lots above ten (10) acres and less than forty acres (40) acres shall not exceed four to one (4:1) or be less than one to one (1:1). Lots greater than forty (40) acres shall have no lot-depth to lot-width ratio.
(BOCC Resolution 2009-42, August 27, 2009)

ARTICLE 56 – EXCEPTIONS

Where in the case of a particular proposed subdivision, it can be shown that strict compliance with the requirements of these regulations would result in extraordinary hardship to the subdivider because of unusual topography or other non-self-inflicted conditions; or that these conditions would result in inhibiting the achievement of the objectives of these regulations; the Planning Commission may vary, modify or waive the requirements so that substantial justice

may be done and the public interest secured; provided, that such ~~exception~~variance, modification or waiver will not have the effect of nullifying the intent and purpose of these regulations or interfering with carrying out the Comprehensive Plan.

In recommending such ~~variance or~~ exception, the Planning Commission shall find the following:

1. That there are special circumstances or conditions affecting the property.
2. That the ~~variance or~~ exception is necessary for the reasonable and acceptable development of the property in question.
3. That the granting of the ~~variance or~~ exception will not be detrimental to the public welfare or injurious to adjacent property.

ARTICLE 85 – LOT AND TRACT SPLITS & BOUNDARY LINE ADJUSTMENTS

Section 20. APPLICATION PROCEDURE

Requests for lot or tract split approval shall be made to the Zoning Administrator by the owner of the land. The application shall include: ~~(1) six copies of a scale drawing~~Two (2) copies, one (1) digital and one (1) physical, of a scale drawing; (2) legal description of the parent lot or tract and the legal descriptions of the newly divided tracts or lots; (3) the location of all structures and other existing features on or adjacent to the lots or tracts together with the precise nature, location, and dimensions. Features to include but are not limited to roads, buildings, private septic systems, fences, ponds, lakes, utilities, hydrants, sewer locations, and the limits of the FEMA floodplain boundary as shown on the latest FEMA FIRM maps; and (4) name, signature and seal of the licensed registered land surveyor who prepared the drawing.
~~(BOCC Resolution 2011-36; August 25, 2011)~~

Section 33. ADMINISTRATIVE EXCEPTIONS

A lot or tract split shall only be granted for tracts or parcels that meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-57; September 28, 2017)

1. Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the following criteria are met:
 - a. The structure shall be a minimum of 10' from the proposed, future, right-of-way dedication as determined by the County Engineer.
 - b. In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.
2. Parcels containing accessory structures closer than 15' from the side and/or rear property line that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the

structure will meet all other current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon completion of the lot or tract split.

3. Parcels containing dwelling units closer than 15' from the side property line and/or closer than 40' from the rear property line that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the structure will meet all other current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon completion of the lot or tract split.

Section 34. REQUIREMENTS FOR BOUNDARY LINE ADJUSTMENTS

The adjustment of one (1) or more common boundaries between existing un-platted tracts or parcels, which will not create additional tracts or parcels. A Boundary Line Adjustment shall only be granted for tracts or parcels which will meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-13; March 23, 2017)

1. Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the following criteria are met:
 - a. The structure shall be a minimum of 10' from the proposed, future, right-of-way dedication as determined by the County Engineer.
 - b. In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.
2. Parcels containing accessory structures closer than 15' from the side and/or rear property line that were built prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the structure will meet the most current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon adjustment of the boundary line.

Section 35. PLANNING COMMISSION EXCEPTIONS

When a lot split, tract split or boundary line adjustment exceeds the authority of administrative action, the Planning Commission may grant an exception from the Leavenworth County Zoning & Subdivision Regulations as outlines in Article 56 – Exceptions. The tracts and parcels shall only be granted for tracts or parcels that meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, unless the Planning Commission has granted an exception.

If an exception is requested, the request shall be made in writing no less than 30 days prior to the anticipated meeting. If approved the Planning Commission chair shall endorse the lot split, tract split or boundary line adjustment.

Section 40. REVIEW BY COUNTY STAFF

The County Planning Director and County Engineer shall, within fifteen (15) days of application, in writing, either approve or deny those applications for Lot/Tract Split based upon their conformance to County Regulations. Their acknowledged endorsement must appear in the following format:

This lot/tract split, as described and shown above, has been submitted to and approved by the following County Staff persons this _____ day of _____, 20 ____.

Planning Director (Name/Title)

County Engineer (Name/Title)

STATE OF KANSAS)
) SS
COUNTY OF LEAVENWORTH)

Be it remembered that on this _____ day of _____ 20 ____, before me, a notary public in and for said County and State, came _____, to me personally known to be the same persons who executed the forgoing instrument of writing, and duly acknowledged the execution of same. In testimony whereof, I have hereunto set my hand and affixed my notary seal the day and year above written.

(SEAL) Notary Public: _____

My Commission Expires: _____

The County Planning Director shall, within fifteen (15) days of application, in writing, either approve or deny those applications for Boundary Line Adjustment based upon their conformance to County Regulations. Their acknowledged endorsement must appear in the following format:

This boundary line adjustment, as described and shown above, has been submitted to and approved by the following County Staff persons this _____ day of _____, 20 ____.

Planning Director (Name/Title)

ARTICLE 60 – MISCELLANEOUS PROVISIONS

Section 10. BUILDING AND ZONING PERMITS

After the date of the adoption of these subdivision regulations by the Planning Commission and Governing Body, no building permit or zoning permit shall be issued for any structure that is located upon a lot in an area that has not been subdivided, unless approved in the manner as provided for in these subdivision regulations. This shall not apply to subdivisions or lots of record that were platted prior to the adoption of this subdivision regulation.

Applications for building permits must be approved or rejected within seven (7) days of their submittal. Appeals on the rejection of a building permit application by the Administrative Officer may be made to the Governing Body and shall be made in writing within ten (10) days of such rejection.

Section 20. ~~Repealed~~RECORDING

~~No plat or re-plat or dedication or deed of a street or public way shall be filed with the Register of Deeds, as provided by law, until such plat or re-plat or dedication or deed shall have endorsed on it the fact that it has been submitted and approved by the Planning Commission and by the Governing Body.~~

Section 30. ~~Repealed~~ CERTIFICATIONS REQUIRED ON THE FINAL PLAT

~~When the Final Plat is approved, certifications shall be made on the Final Plat, signed and acknowledged by all parties holding title or having any title interest in the land subdivided and consenting to the preparation and recording of the plat as submitted. The original and two (2) copies of the plat submitted shall carry the signatures of the owner or owners or corporation and shall be duly notarized by a Notary Public.~~

~~A registered land surveyor shall sign and place his/her seal on the Final Plat certifying that the physical and mathematical details on the plat are correct.~~

~~Certification of official approval of the Final Plat shall provide for the date and signature of the following:~~

- ~~1. — Chairman and Secretary of the Planning Commission.~~
- ~~2. — County Commission to be signed by the Chairman and attested by the County Clerk.~~
- ~~3. — Space for the recording of the instrument and the name of the Register of Deeds.~~

ARTICLE 70 – SUPPLEMENTARY DOCUMENTS TO ACCOMPANY THE FINAL PLAT

- ~~REPEAL~~1. — Two (2) prints of three line profiles of streets to be dedicated, indicating the grades thereon, shall be required by the Planning Commission for plats submitted where street grades are more than five (5) percent.
- ~~2. — Certificate stating that all taxes and encumbrances have been paid shall be submitted with the Final Plat.~~
 - ~~3. — If private restrictions are to be filed affecting the subdivision or any part thereof, two copies shall be submitted to the Planning Commission with the Final Plat.~~
 - ~~4. — Twelve (12) copies of said plat shall be submitted to the Planning Department at least thirty (30) days prior to the regularly scheduled Planning Commission meeting.~~

ARTICLE 80 – SUBMISSION OF RECORDED PLATS

~~REPEAL 1. — Two (2) reproducible copies of the recorded plat shall be provided by the subdivider and shall be submitted to the Secretary of the Planning Commission.~~

~~— Distribution of prints shall be as follows:~~

~~Planning Commission Telephone Company~~

~~County Engineer — Electrical Company~~

~~County Clerk Gas Company~~

~~Zoning Administrator Superintendent of Water and Sewer Districts~~

~~Building Official —~~

Leavenworth Times Affidavit of Publication

County of Leavenworth
State of Kansas
NOTICE OF PUBLIC
HEARING

Notice is hereby given for the Leavenworth County Planning Commission to hold a public hearing regarding an application (DEV-23-008) for consider Amendments to the 2006 Leavenworth County Zoning and Subdivision Regulations: Article 3 - Definitions Article 35 Preliminary Plat Procedure and Content Article 40 Final Plat Procedure, Content and Action by the Planning Commission Article 50 Minimum Subdivision Design Standards and General Requirements Article 56 Exceptions Article 70 Supplementary Documents To Accompany The Final Plat Article 80 Submission of Recorded Plats Article 85 Lot and Tact Splits The hearing will be held on Wednesday the 12th day of July, 2023 at 5:30 p.m., in the Meeting Room, located on the second floor of the Leavenworth County Courthouse, 300 Walnut Street, Leavenworth, Kansas. Further information is available for inspection during regular business hours in the Leavenworth County Planning & Zoning Department, located in the County Courthouse. All interested persons are invited to attend the meeting if they wish to comment on this request. We encourage public input. If you wish to provide comments in writing instead of in person, written comments must be received no later than noon Tuesday, July 11, 2023. John Jacobson, Secretary Leavenworth County Planning Commission 7/21/2023 Published in the Leavenworth Times, June 20, 2023.

I, Tammy Lawson, of lawful age, being first duly sworn on oath, states, that she is a Legal Representative of the Times, a daily newspaper, printed and published in Leavenworth, Leavenworth County, Kansas, that said newspaper has been published for at least Fifty (50) Times a year and has been so published for at least five (5) years prior to the first publication of the attached Notice that said newspaper has a general paid circulation on a monthly and yearly basis in Leavenworth County, Kansas and is not a trade, religious or fraternal publication and has been printed and published in Leavenworth County, Kansas and has a general paid circulation in said County. The attached Notice was published on the following dates in a regular issue of said newspaper.

Publication was made on the 20th day of June, 2023.

WITNESS my hand this 20th day of June, 2023.

Tammy Lawson
Legal Representative

Subscribe and sworn before me, this 20 day of June, 2023.

Rebecca A. Broom
Notary Public

My Commission Expires: 6/7/27



RESOLUTION 2023-20

A resolution of the Leavenworth County Kansas Board of County Commission, to amend the following articles of the 2006 Zoning and Subdivision Regulations:

- Article 3 – Definitions
- Article 35 – Preliminary Plat Procedure and Content
- Article 40 – Final Plat Procedure, Content and Action By The Planning Commission
- Article 43 – Cross Access Easements
- Article 50 – Minimum Subdivision Design Standards and General Requirements
- Article 56 – Exceptions
- Article 60 – Miscellaneous Provisions
- Article 70 – Supplementary Documents to Accompany the Final Plat
- Article 80 – Submission of Recorded Plats
- Article 85 – Lot And Tract Splits

See Exhibit A.

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the amendment of the Leavenworth County Zoning and Subdivision Regulations the 12th day of July, 2023; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the amendment be approved, as set forth; and

WHEREAS, the Board of County Commission considered, in session on 2nd day of August, 2023, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 2nd day of August, 2023 and incorporated herein by reference;

That the amendments listed herein be approved:

Adopted this 2nd day of August, 2023
Board of County Commission
Leavenworth, County, Kansas

Vicky Kaaz, Chairman

ATTEST

Jeff Culbertson, Member

Janet Klasinski

Mike Smith, Member

Doug Smith, Member

Mike Stieben, Member

ARTICLE 3 – DEFINITIONS

Boundary Line Adjustment: ~~The adjustment of one (1) or more common boundaries between existing un-platted tracts or parcels, which will not create additional tracts or parcels. A Boundary Line Adjustment shall only be granted for tracts or parcels which will meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-13; March 23, 2017)~~

1. ~~Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the following criteria are met:

 - a. ~~The structure shall be a minimum of 10' from the proposed, future, right of way dedication as determined by the County Engineer.~~
 - b. ~~In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.~~~~
2. ~~Parcels containing accessory structures closer than 15' from the side and/or rear property line that were build prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the structure will meet the most current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon adjustment of the boundary line.~~

Natural Feature: Characteristics of the subject property that can create physical barriers which may include features such as ponds, lakes, rivers, creeks, terraces, septic systems/lagoons, floodplain, significant changes in elevations or other natural systems.

Side Line: Any lot line that is not considered a front or rear lot line. A side lot line shall include any linked line segments or arcs that intersect with either the front or rear lot line.

Rear Line: A lot line that is opposite and most distant from the front lot line, and in the case of an irregular or triangular-shaped lot, a line 10 feet in length within the lot parallel to and at the maximum distance from the front lot line.

ARTICLE 35 – PRELIMINARY PLAT PROCEDURE AND CONTENT

Section 5. GENERAL

The pre-application and the preliminary procedures are intermediary steps prior to the actual filing of a subdivision for processing as a “final plat” as outlined in Article 40. These two steps do not constitute “submission” as set forth in K.S.A. 12-752.

While the subdivision of land may be denied subject to the Planning Commission’s finding that such subdivision concept does not meet any one requirement set forth in these regulations, the principal reasons for denial are most likely to be:

1. Does not meet Zoning Regulations or not properly zoned.

2. Inadequate service of water or sewerage.
3. Lack of appropriate restraint of storm water runoff or protection from flooding.
4. Streets too steep, lacking continuity or hazardous to public safety.
5. Soils inadequate or lots too steep for development.
6. Destruction of unique natural features.
7. Inadequate right-of-way continuity, grades, site distance, or poor relationship to the Comprehensive Guide Plan pertinent to collector streets, thoroughfares, (arterials) or any street necessary to avoid landlocking abutting property.
8. Not meeting any of the plat subdivision design or improvement requirements for the particular class of subdivision.
9. The applicant refuses to allow the County Planner, Engineer or other officials involved in the review of the plat access to the property for which he/she is requesting approval of such Preliminary Plat.

Section 10. CLASSIFICATION OF SUBDIVISION

1. General: The Comprehensive Plan for Leavenworth County establishes two distinct areas or growth management zones as a tool to better manage such growth and development that is impacting those areas. Any proposed subdivision falling within such areas or zones must meet the requirements as set forth in these regulations.

The boundaries of such areas or growth management zones have been established through the adoption procedures as set forth in the Kansas Statutes, K.S.A. 12-741 et. Seq., for the development and adoption of the Comprehensive Plan. Any change in the boundary of these areas or zones must follow that procedure.

Subdivisions are classified as A, or C and are further defined on the basis of where they are permitted within the growth management zones as follows:

1. Class "A": Any subdivision in which one or more lots lies within the Initial Urban Growth Area of Leavenworth County.
2. Class "C": Any subdivision in which all of the lots lie within the Rural Growth Area of Leavenworth County.
(BOCC Resolution 2020-012; April 1, 2020)

Section 20. PRE-APPLICATION

Prior to the filing of the preliminary plat, the subdivider shall contact the Planning Department to determine:

1. Subdivision requirements and class designation of the proposed subdivision.
2. Procedure for plat filing.

4. Comprehensive Plan requirements for major streets, land use, parks, easements, schools and public open spaces.
5. Zoning requirements for the property being subdivided and adjacent properties.
6. Potential problems resulting from the conceptual design of the subdivision as determined from the pre-application sketch.
7. A pre-application conference with the County Engineer and County Planning Department is required prior to the filing of the preliminary plat. The subdivider, design engineer, and surveyor shall attend this conference.

Section 30. PRELIMINARY PLAT PROCEDURE

In obtaining final approval of a proposed subdivision by the Planning Commission and County Board, the subdivider shall first submit a preliminary plat in accordance with these procedures.

1. The subdivider shall prepare and submit to the Planning Department two (2) copies, one (1) physical and one (1) digital, of a preliminary plat, to be used for review purposes, at least forty-five (45) days before the Planning Commission meets. (BOCC Resolution 2020-012; April 1, 2020)
2. Said plat shall be accompanied by a fee as established by Board Order 1985-8 dated May 13, 1985 (or as amended).
3. The Planning Director shall forthwith refer the digital copy to the County Engineer.
4. Where the preliminary plat is within 660 feet of any incorporated city, the Planning Director shall, at least ten (10) days prior to the Planning Commission meeting, forward a copy of such preliminary plat to the city staff for review and comment.
5.
 - a. The County Engineer shall carefully examine said plat as to its compliance with the regulations of the County and specifically in regards to design and planning issues such as street grades, sight distance, storm drainage, easement locations, etc.
 - b. Each department head shall, submit his/her findings to the Planning Department on a timely basis.
6. A hearing on the proposed plat will be held before the Planning Commission at its next regularly scheduled meeting.
7. Following receipt of required or requested reports, the Planning Commission will review the preliminary plat (see Section 50 of this Article).
8. If approved, a notification shall be sent to the subdivider, thus allowing him/her to proceed with the preparation of the final plat and detailed construction drawings and specifications for the improvements required under these regulations.
9. The approval of the preliminary plat does not constitute final approval or acceptance of the subdivision by the Board of County Commissioners or authorization to proceed on

construction of the improvements within the subdivision, but shall constitute approval of layout and general engineering proposals and plans only.

10. The approval of the preliminary plat shall only be effective for one (1) year, unless an extension is granted by the Planning Commission. If the final plat has not been filed for review and approval within this period, a preliminary plat must again be submitted to the Planning Commission for approval.

Section 40. PRELIMINARY PLAT CONTENT (all subdivision classes)

The preliminary plat shall be made to a scale of one-inch equals one hundred feet (1" = 100') or larger, or if the subdivision contains more than one hundred and sixty (160) acres, the plat may be drawn to a scale of one-inch equals two hundred feet (1" = 200'). Unique conditions may allow for lesser scales approved by the Director of Planning. The preliminary plat shall show:

1. Clearly marked "Preliminary Plat".
2. The proposed name of subdivision and, if different, the title under which the subdivision is to be recorded.
3. The name and address of the owner and the name, address and profession of the person preparing the plat. All parts of the plat must be certified according to State Statutes and Administrative Regulations.
4. The date, scale, north point, and a key map showing the general location of the proposed subdivision in relation to surrounding development.
5. The legal description of the area being platted.
6. The boundary line (based on a survey accurately drawn to scale verifying corner pins in place), the dimensions and the location of the property to be platted, the location of section or quarter section lines, the projected control bench mark (identified as to location, elevation, and published datum). The exterior boundary must comply with Kansas Minimum Standards for Boundary Surveys.

(BOCC Resolution 2020-012; April 1, 2020)

7. Contours with intervals of not more than five (5) feet.
8. The names and location of adjacent subdivisions and the names of record owners and the location of adjoining parcels of unplatted land.
9. The location of property lines, streets and alleys, bridges and culverts, easements, public property, buildings, utilities (pipe sizes, manholes, grades, etc.), watercourses, tree masses, ground covers, lakes and other existing features within or adjacent to the proposed subdivision potentially affecting the plan.
10. The zoning classification and existing use and the proposed use of the area being platted.
11. The layout, numbers and approximate dimensions of proposed lots.

12. The location and dimensions of all existing and proposed building lines and easements.
13. The location, width, and dimensions of all streets, alleys, pedestrian ways and grounds proposed to be dedicated for parks, schools, or any public or semi-public use.
14. Proposed names for all streets in the area being platted.
15. Written and signed agreements explaining how and when the subdivider proposes to provide and install all required sewers or other disposal of sanitary wastes, pavement and drainage structures.
16. Written and signed statement from the Environmental Officer of the County Health Department or designee, stating their approval of the type of sewage system to be used or their recommendations.
17. Applicant shall provide written and signed statements from the appropriate officials of subject utilities and public services, as follows;
 - a. availability of gas,
 - b. electricity and
 - c. water to the proposed subdivision.
 - d. Fire Response
 - e. State and Local Transportation Review
18. Any restrictions proposed to be included in the owner's declaration of plat, including but not restricted to those listed in the appendix.
19. General layout of adjacent property, to show how streets and other public facilities in the proposed subdivision relate to adjacent subdivided and unsubdivided property.
20. Preliminary road plans and stormwater drainage calculations shall be prepared in accordance with Leavenworth County's Road Construction and Storm Water Drainage Checklist, , or latest edition approved by the Board of County Commissioners.

Section 50. APPROVAL OR DISAPPROVAL OF THE PRELIMINARY PLAT (all subdivision classes)

1. Within sixty (60) days after the first consideration of a preliminary plat, the Planning Commission shall approve, disapprove or, with the approval of the applicant, table the preliminary plat. Action by the Planning Commission shall be conveyed to the subdivider in writing within ten (10) days after the Planning Commission hearing at which the plat was considered. In case the plat is disapproved, the subdivider shall be notified of the reason for such action and what requirements shall be necessary to meet approval of the Planning Commission. The approval of the preliminary plat does not constitute an acceptance of the subdivision, but is deemed to be an authorization to proceed with the preparation of the final plat.

2. If the Planning Commission disapproves or withholds approval of a preliminary plat, the applicant may request that said plat be submitted to the Governing Body, and the Planning Commission shall send the proposed preliminary plat, together with their report, stating the reason or reasons for the action taken. The Governing Body may make such findings and determinations as are deemed proper.
3. The approval of the preliminary plat shall only be effective for a period of one (1) year, unless an extension is granted by the Planning Commission. If the final plat has not been submitted for approval, within this specified period, the preliminary plat must be resubmitted to the Planning Commission for approval.

Section 60. CONTINUANCE

Applicants may request the continuance of Planning Commission consideration of an application to a specific date. A maximum of three continuances are allowed. After that time, the Planning Commission shall remove the case from the agenda. Once removed the applicant may re-file a new application at any time.

ARTICLE 40 – FINAL PLAT PROCEDURE, CONTENT AND ACTION BY THE PLANNING COMMISSION

Section 10. FINAL PLAT PROCEDURE

1. For final approval, the subdivider shall file with the Planning Department not less than thirty (30) days before the Planning Commissions regularly scheduled meeting:
 - a. Two (2) copies, one (1) physical copy and one (1) digital copy of the final plat. (BOCC Resolution 2020-012; April 1, 2020)

A letter from the County Engineer stating the engineering specifics and final improvement plans for the final plat meet the county regulations and are substantially in accord with the preliminary plat as previously approved by the Planning Commission. Letter should also state that a copy of the certified, approved plans, profiles, cross-sections (if required) and specifications for the project are on file with the County Engineer.

A performance guaranty or bond, if required (see definition) in an amount and with sureties approved by the County Engineer.

- b. The County Surveyor shall carefully examine the exterior boundaries of the final plat for compliance with county and state regulations and Kansas Minimum Standards for Boundary Surveys including the signature, seal, and date of the land surveyor preparing the boundary.
- c. Before the Final Plat is signed, the developer must submit a letter from a title company certifying the owner(s) of record as of the date that the Board of County Commissioners approved the Final Plat. All certified owners must sign the plat. The certification letter must accompany the Plat when it is recorded.
- d. A copy of the policy verifying title, easements and liens. These documents should be dated no more than forty-five (45) days prior to the application date. (BOCC Resolution 2020-012; April 1, 2020)

- g. Two (2) copies, one (1) digital and one (1) print, of three-line profiles of streets to be dedicated, indicating the grades thereon, shall be required by the Planning Commission for plats submitted where street grades are more than five (5) percent.
 - h. Certificate stating that all taxes and encumbrances have been paid shall be submitted with the Final Plat.
 - i. If private restrictions are to be filed affecting the subdivision or any part thereof, two (2) copies, one (1) digital and one (1) print shall be submitted to the Planning Commission with the Final Plat.
2. When the final plat has been passed upon by the Planning Commission, the original copy, furnished by the subdivider, shall be signed by the Chairman and Secretary of the Planning Commission and the County Engineer, and shall be forthwith transmitted to the County Commission with the performance guaranty or bond, if required, and a letter from the Planning Director stating the Planning Commission's approval.

The Governing Body shall accept or refuse dedication of land upon a plat within thirty (30) days of its submission to the Governing Body. The Governing Body may defer action for an additional thirty (30) days for the purpose of allowing for modification to comply with requirements established by the Governing Body.

3. In instances where a performance bond has been required, when the final plat has been approved by the County Board and all conditions of that approval have been met, the performance bond accepted and filed with the County Clerk and the plat duly signed as set forth in Section 20, Item 15, the Planning Director shall release the plat to be recorded by the developer/owner in the office of the Register of Deeds of Leavenworth County, Kansas. The Register of Deeds office shall retain 1 paper original for their use. .
4. Approval by the Board of County Commissioners shall constitute final approval of the subdivision of the area and upon receipt of one (1) paper copy by the subdivider from the Planning Commission office with the appropriate and necessary signatures, the subdivider shall cause such plat to be recorded in the Office of the Register of Deeds of Leavenworth County, Kansas, before the County shall recognize the plat as being in full force and effect. A final plat that has been duly approved by the Board shall be in effect for 1 year from the date of approval. Any approved final plat not filed within that period of time shall be declared void. The approved plat may be extended for one year upon appeal to the Board of County Commissioners.
5. Receipt of the duly certified final plat by the subdivider is authorization that he may proceed with the installation and construction of the required improvements subject to acquisition of appropriate permits.
6. The County Engineer shall return any performance bond or guarantee to the subdivider upon meeting all of the requirements as stipulated in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition approved by the Board of County Commissioners.

7. No plat or re-plat or dedication or deed of a street or public way shall be filed with the Register of Deeds, as provided by law, until such plat or re-plat or dedication or deed shall have endorsed on it the fact that it has been submitted and approved by the Planning Commission and by the Governing Body.

Section 20. FINAL PLAT CONTENT

The final shall be made to a scale no smaller than one-inch equals two hundred feet (1" = 200') from an accurate survey drawn on a sheet whose overall dimensions are 24" x 36". (A scale of one-inch equals one hundred feet (1" = 100') shall be used if the tract is 1350' in width or less) and shall show:

1. The correct legal description of the property being subdivided.
2. The boundary lines of the area being subdivided with accurate distances and bearings.
3. The lines of all proposed highways, streets and alleys with their width and names.
4. The accurate outline of any portion of the property intended to be dedicated or granted to public use.
5. The lines of departure of one street from another.
6. The lines of all adjoining property and the lines of the adjoining highways, streets and alleys with their widths and names.
7. All lots designated by numbers or letters and streets, avenues and other grounds by names, letters or numbers.
8. The location and widths of building lines of front yards, the location and widths of utility easements for possible future construction, and easements for drainage purposes. Show a note on the plat listing the dimension of side, rear and front setbacks.
9. All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements, and any other areas for public or private use. Linear dimensions are to be given to the nearest 1/100th of a foot and bearing to the nearest second of angle. The plat must comply with Kansas Minimum Standards for Boundary Surveys.
10. The radii, arcs, chords, points of tangency and central angles for all curvilinear streets and radii for rounded corners.
11. The location of all survey monuments and benchmarks together with their descriptions. All lot corners must be monumented with a minimum #4 (1/2") rebar 24" long with a survey cap bearing the registration number of the responsible party.
12. The name of the subdivision and the scale of the plat, points of the compass, and the name of the owner or owners or subdividers.

13. When private restrictions and trusteeships are of such lengths as to make their lettering on the plat impracticable and thus necessitate the preparation of a separate instrument, reference to such instrument shall be on the plat.
14. Acknowledgement of the owner or owners of the plat restrictions including dedication to public use of all streets, alleys, parks or other open spaces shown thereon and the granting of easements required.
15. The following certificates to be signed:
 - a. Acknowledgement of ownership by owner or owners, and statements by a notary public authorized to take acknowledgements of deeds, to the effect, that all previous taxes have been paid and that all highways, streets, alleys and public grounds shown on the plat are dedicated for public use.
 - b. Land Surveyor certifying that he/she has accurately surveyed such subdivision and that said survey has been performed under his/her direct supervision. Month and year of field survey required.
 - c. Approval of Planning Commission by the Secretary and Chairman of the Planning Commission.
 - d. Approval by the County Engineer, with the following note: The County Engineer's plat review is only for general conformance with the subdivision regulations as adopted by Leavenworth County. The County is not responsible for the accuracy and adequacy of the design, dimensions, elevations, and quantities.
 - e. Approval of the County by the Chairman of the Board of County Commissioners and attested by the County Clerk.
 - f. By the Register of Deeds, stating the day, month, year, time, book and page that said plat was recorded.
 - g. Approval by the County Surveyor, with the following note: "I hereby certify this survey plat meets the requirements of K.S.A. 58-2005. The face of this survey plat was reviewed for compliance with Kansas Minimum Standards for Boundary Surveys. No field verification is implied. This review is for survey information only.
16. True north point, graphic scale and date.
17. All exceptions to and variances from the Zoning & Subdivision Regulations shall be listed on the face of the plat.

ARTICLE 43 – CROSS ACCESS EASEMENTS

(BOCC Resolution 2020-29; September 2, 2020)

Section 3. ACCESS AND ROAD STANDARDS

1. A cluster development with an access easement shall have direct access to a fully maintained public road.

2. Only one access point shall be allowed for the entire development.
3. When established as part of a cluster development, the road and drainage plans (“plan set”) submitted to County Staff shall be prepared and sealed by an engineer licensed in the State of Kansas. Plan set submittals shall include all components identified in the current Public Works Cross Access Easement Street and Storm Plan Requirements on file in the Public Works Office. The developer shall provide documentation from the designing engineer stating the Cross Access Easement was built in accordance with the submitted design plans to the County upon completion of the Cross-Access Easement. Building permits shall not be issued until such document has been received. (BOCC Resolution 2021-18; June 16, 2021)
4. There will be no consideration by the County to assume responsibility of the cross access easement until the cross access easement is built to the current County standard in place at the time the request is made to accept the roadway. Any improvements or upgrades will be the sole responsibility of the developer and/or the owners of the properties being accessed by the CAE.

ARTICLE 50 – MINIMUM SUBDIVISION DESIGN STANDARDS AND GENERAL REQUIREMENTS

Section 10. MINIMUM SUBDIVISION DESIGN STANDARDS

Each class of subdivision may require a variance in types of requirements. Care should be taken to utilize the correct requirements.

1. Acreage Subdivisions. Whenever a tract is divided into large lots each containing one or more acres and there are indications that such lots will eventually be re-subdivided into smaller urban sized lots, consideration must be given to the highways, streets, utility easements, and lot arrangement of the original subdivision so that additional streets can be opened which will permit a logical arrangement of smaller lots. Easements providing for future opening and extension of such streets may, at the discretion of the Planning Commission, be made a requirement of the plat.

The preferred subdivision design will be to plat the ultimate lot size and then group lots as indicated in the following example. Such groupings must be sufficient to meet sewage disposal or water supply, or any other code or Comprehensive Plan requirement adopted for the unincorporated portion of the County.

Section 20. UTILITY REQUIREMENTS

In all classes of subdivisions, the required area of the lots will be determined by the method of treatment or disposal of wastewater. The determination of whether or not an approved public sanitary sewer system and an approved water system are available in sufficient size and capacity to serve the subdivision shall be made in the following manner.

1. All applications shall be submitted with a written report from the water department or district in which the subdivision is located on the availability of water to the proposed subdivision. The report from a rural water district shall be signed by the Board of Directors and its engineer. The report from a public water supply system shall be signed by its administrative official and engineer.

2. If the water supply is not from a rural water district or a public water supply system, a performance bond or guaranty shall be filed with the applicable rural water district sufficient to secure that the water system will be constructed in accordance with these regulations.
3. A copy of the preliminary plat shall be sent to the County Sewer District Administrator for a written report on the availability of an approved public sanitary sewer system.
4. Private sewage disposal systems will be allowed in subdivisions where all the lots are greater than 1 acre subject to the following procedure. The plat shall be reviewed by the Planning Department for compliance with the Leavenworth County Sanitary Code. A licensed sanitarian or engineer shall provide evidence that the soils within the platted area will safely handle private wastewater disposal systems or a notation stating that engineered septic systems may be required due to soil conditions.

Section 30. OTHER REQUIREMENTS

The following particular requirements are hereby made of each of the classes of subdivisions:

1. Class "A" Subdivisions:

All class "A" Subdivisions shall be served by an approved public sewage system and an approved public water system and shall be subject to Section 40 Minimum Design Standards. The subdivider may request a waiver of the requirement for an approved public sewage system pursuant to Article 30, Section 30.4 of these regulations.

2. Class "C" Subdivisions:

All class "C" Subdivisions shall be served by an approved public sewage system and an approved public water system, or a private water well if the requirements of the sanitary code are met, and shall be subject to Section 40 Minimum Design Standards. The subdivider may request a waiver of the requirement for an approved public sewage system pursuant to Article 50, Section 30.3. of these regulations.

3. Waiver of Requirement for Approved Sanitary Sewage System.

- a. A subdivider may request that the Planning Commission consider the granting of a waiver to the requirement that a subdivision be served by an approved sanitary sewage system, and be served by individual private sewage disposal systems.
- b. A request for a waiver may be granted in such case, upon a finding by the Planning Commission that all of the following conditions have been met:
 - 1) That the reason or reasons given for the waiver is not created by an action or actions of the property owner or the subdivider;
 - 2) That the strict application of this requirement for which a waiver is sought would constitute unnecessary hardship upon the owner or subdivider. Unnecessary hardship shall not mean that the cost of providing for private sewage disposal systems is less costly than for a public sewage system unless the cost/benefit ratio exceeds 2:1. Unnecessary hardship shall specifically

exclude the reason or reasons given for the waiver which are determined to be for the convenience of the owner or subdivider;

- 3) That the granting of the waiver will not adversely affect the rights of adjacent property owners or residents;
- 4) That the waiver requested will not adversely affect the public health or safety;
- 5) That the waiver requested will not be opposed to the general spirit and intent of the subdivision regulations, zoning regulations and sanitary code.

Section 40. MINIMUM DESIGN STANDARDS (Subdivisions of all classes)

1. Blocks:

- a. Length: Intersection streets, which determine block lengths, shall be provided at such intervals as to serve cross traffic and to meet existing streets in the neighborhood. In residential districts, where no existing adjacent plats are recorded, the blocks shall not exceed one thousand two hundred (1,200) feet in length, except that in outlying Class “C” subdivisions a greater length may be permitted on review by the Planning Director where topography or other conditions justify a departure from this maximum. In blocks longer than seven hundred fifty (750) feet, pedestrian ways and/or easements through the block may be required by the Planning Commission near the center of the block. Such pedestrian ways or easements shall have a minimum width of ten (10) feet. Blocks for business uses should normally not exceed six hundred (600) feet in length.
- b. Width: In residential subdivisions, the block width shall normally be sufficient to allow two (2) tiers of lots of normally not less than two hundred (200) feet nor more than 350 feet in depth. Class “C” subdivisions on review by the Planning Director may, where conditions justify, depart from the maximum. Blocks intended for business use shall be of such width and depth as may be considered most suitable for the prospective use.

2. Streets, Alleys and Public Ways:

- a. Relationship to Adjoining Street System: The arrangement of streets in new subdivisions shall make provisions for the continuation of the existing streets in adjoining subdivisions (or their projection where adjoining property is not subdivided), insofar as they may be necessary for public requirements. The width of such streets in new subdivisions shall not be less than the minimum street widths established herein. Alleys are not normally permitted, but where required, alleys and streets shall be arranged to permit owners of adjoining unsubdivided property to extend streets into the unsubdivided property. Whenever there exists a dedicated or platted half-street or alley adjacent to the tract to be subdivided, the other half of the street or alley shall be platted and dedicated.
- b. Street Names: Streets that are obviously in alignment with existing streets shall bear the names of the existing streets, but in any case, are subject to the final approval of the Governing Body.

- c. Arterial Streets: Arterial or major street alignments shall conform with the Comprehensive Plan.
- d. Collector Streets: Collector streets shall be designed to carry the residential traffic to the major streets and, in general, conform to the Comprehensive Plan.
- e. Minor Streets: Minor streets shall be so designed as to discourage through or nonlocal traffic.
- f. Cul-de-sacs and Dead-end Streets: Except in cases where the unusual topographic conditions may make it advisable to modify these provisions, the following shall apply: (BOCC Resolution 2019-23; September 4, 2019)
 - 1) The radius of a cul-de-sac shall be as stated above and depends on the type of road. The minimum radius for any road for vehicular turnaround shall be forty (40) feet and the minimum radius for right-of-way shall be fifty (50) feet.
 - 2) In the case of temporary dead-end roads, which are stub streets designed to provide future connection with adjoining unsubdivided areas, the Planning Board may require a temporary easement for a turnaround of a nature indicated above.
 - 3) When a subdivision is replatted or the existing road ends and is to be extended, the existing cul-de-sac shall be eliminated and removed and the road brought up to the standards specified in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition as approved by the Board of County Commissioners.
- g. Buffer Strips: This includes treatment of railroad right-of-way and limited access highways. Wherever the proposed subdivision contains or is adjacent to a railroad right-of-way or limited access highway, or where lots back onto a public street, the subdivision shall provide the following treatment:

In residential districts a buffer strip at least fifty (50) feet in depth, in addition to the normal required lot depth shall be provided adjacent to the railroad right-of-way and limited access highway. This strip shall be a part of the platted lots, and the planted materials must be approved by the Planning Commission and shall have the following restriction lettered on the face of the plat:

“This strip reserved for the planting of trees or shrubs by the owner or developer; the building of structures is prohibited.”

In commercial and industrial districts, provisions shall be made on each side of the railroad right-of-way or limited access highway for buffer strips approximately parallel to such right-of-way or highway at a distance suitable for the appropriate commercial or industrial use of the land. In no instance shall this be less than one hundred and fifty (150) feet.

Streets parallel to the railroad right-of-way or limited access highway shall, when intersecting a major street, highway or collector street, be located at a minimum distance of two-hundred fifty (250) feet from said right-of-way or highway. Such

distance, where desirable and practical, shall be determined with due consideration of the minimum distance required for the future separation of grades by means of appropriate approach gradients. Location of minor streets immediately adjacent and parallel to railroad right-of-way shall be avoided.

- h. Limited Access: Wherever the proposed subdivision contains or is adjacent to an arterial street or highway, adequate protection of residential properties, limitations of access, and the separation of through and local traffic shall be provided by the reversed frontage with screen plantings, provided by the developer, contained in a non-access reservation along the rear property lines; or by provision of a frontage road.

There shall be no reserve strips for controlling the access to streets except where control of such strips is definitely placed under conditions approved by the Planning Commission.

- i. Intersections: Streets shall intersect each other at as nearly right angles as permitted by topography or other limiting factors of good design but never less than sixty (60) degrees. The number of streets converging at one intersection shall be reduced to two, with no more than four approaches to an intersection without the specific approval of the County Engineer.

Minor streets need not continue across major or collector streets; but if the center lines of such minor streets approach the major streets from the opposite sides thereof within one hundred and fifty (150) feet, they must be aligned or the separation increased to a minimum of one hundred and fifty (150) feet.

See Drawings No. 8 and 9 in Appendix.

- j. Dead End Roads: Where a road does not extend to the boundary of the subdivision, and its continuation is not required by the Planning Commission for access of adjoining property, its terminus should normally not be nearer to such boundary than fifty (50) feet. However, the Planning Commission may require the reservation of an appropriate easement to accommodate drainage facilities, pedestrian traffic or utilities. A circular dead-end street shall be built in accordance with County construction standards and specifications.

See Drawings No. 8 and 9 in Appendix.

- k. Half-Streets: Dedication of half-streets will be discouraged and may not be approved, except where it is essential to the reasonable development of the subdivision and is in conformity with the Comprehensive Plan and other requirements of these regulations.
- l. Alleys: Alleys shall be provided in commercial and industrial districts, except where other definite and assured provisions are made for service access to off-street loading and unloading areas and to off-street parking areas, consistent with and adequate for the uses proposed. Dead-end alleys shall be avoided.
- m. Minimum Requirements: For all streets or roads shall be prepared in accordance with design criteria specified in Leavenworth County's Road Construction and Storm Water Drainage Standards, 1994 Edition, or latest edition as approved by the Board of County Commissioners.

Section 40. MINIMUM DESIGN STANDARDS (Subdivisions of all classes)

3. Lots

- a. The minimum lot width shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- b. The minimum lot depth shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- c. The minimum lot area shall conform to the appropriate requirements of the Leavenworth County Zoning & Subdivision Regulations and the Sanitary Code.
- d. All side lot lines shall bear perpendicular from the center of the street or radially from a curved street. Once outside of the building setback line, side lines can include up to two bearing changes, provided they are within 45 degrees of previous line segment. Rear lot lines are encouraged to be parallel to the front lot line.
- e. Double frontage lots shall be avoided unless, in the opinion of the Planning Commission, a variation to this rule will give better street alignment and lot arrangement.
- f. Every lot shall abut on a street other than an alley.
- g. Building or setback lines shall be shown on the Preliminary Plat and the Final Plat for all lots in the subdivision and shall not be less than the setback required by these regulations.
- h. The subdivision or re-subdivision of a tract or lot shall not be permitted where said subdivision or re-subdivision places an existing permanent structure in violation of these regulations.
- i. Within subdivisions, the lot-depth to lot-width ratios shall not exceed three and a half to one (3.5:1) or be less than one to one (1:1) for lots less than ten (10) acres. The lot-depth to lot-width ratios for lots above ten (10) acres and less than forty acres (40) acres shall not exceed four to one (4:1) or be less than one to one (1:1). Lots greater than forty (40) acres shall have no lot-depth to lot-width ratio.
(BOCC Resolution 2009-42, August 27, 2009)

ARTICLE 56 – EXCEPTIONS

Where in the case of a particular proposed subdivision, it can be shown that strict compliance with the requirements of these regulations would result in extraordinary hardship to the subdivider because of unusual topography or other non-self-inflicted conditions; or that these conditions would result in inhibiting the achievement of the objectives of these regulations; the Planning Commission may vary, modify or waive the requirements so that substantial justice may be done and the public interest secured; provided, that such exception, modification or waiver will not have the effect of nullifying the intent and purpose of these regulations or interfering with carrying out the Comprehensive Plan.

In recommending such exception, the Planning Commission shall find the following:

1. That there are special circumstances or conditions affecting the property.
2. That the exception is necessary for the reasonable and acceptable development of the property in question.
3. That the granting of the exception will not be detrimental to the public welfare or injurious to adjacent property.

ARTICLE 85 – LOT AND TRACT SPLITS & BOUNDARY LINE ADJUSTMENTS

Section 20. APPLICATION PROCEDURE

Requests for lot or tract split approval shall be made to the Zoning Administrator by the owner of the land. The application shall include: Two (2) copies, one (1) digital and one (1) physical, of a scale drawing; (2) legal description of the parent lot or tract and the legal descriptions of the newly divided tracts or lots; (3) the location of all structures and other existing features on or adjacent to the lots or tracts together with the precise nature, location, and dimensions. Features to include but are not limited to roads, buildings, private septic systems, fences, ponds, lakes, utilities, hydrants, sewer locations, and the limits of the FEMA floodplain boundary as shown on the latest FEMA FIRM maps; and (4) name, signature and seal of the licensed registered land surveyor who prepared the drawing.

Section 33. ADMINISTRATIVE EXCEPTIONS

A lot or tract split shall only be granted for tracts or parcels that meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-57; September 28, 2017)

1. Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the following criteria are met:
 - a. The structure shall be a minimum of 10' from the proposed, future, right-of-way dedication as determined by the County Engineer.
 - b. In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.
2. Parcels containing accessory structures closer than 15' from the side and/or rear property line that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the structure will meet all other current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon completion of the lot or tract split.
3. Parcels containing dwelling units closer than 15' from the side property line and/or closer than 40' from the rear property line that were built prior to September 27, 1971 shall be eligible for a lot or tract split provided the structure will meet all other current applicable Zoning and

Subdivision Regulations, Sanitary Code and other applicable regulations upon completion of the lot or tract split.

Section 34. REQUIREMENTS FOR BOUNDARY LINE ADJUSTMENTS

The adjustment of one (1) or more common boundaries between existing un-platted tracts or parcels, which will not create additional tracts or parcels. A Boundary Line Adjustment shall only be granted for tracts or parcels which will meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, and will not create a non-compliant (substandard) tract or parcel. The following exceptions shall be allowed: (BOCC Resolution 2017-13; March 23, 2017)

1. Parcels containing structures closer than 105' from the centerline of the road that were built prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the following criteria are met:
 - a. The structure shall be a minimum of 10' from the proposed, future, right-of-way dedication as determined by the County Engineer.
 - b. In the event the structure is destroyed more than 50%, reconstruction shall be subject to current Zoning & Subdivision Regulations, Sanitary Code and any other applicable regulations.
2. Parcels containing accessory structures closer than 15' from the side and/or rear property line that were build prior to September 27, 1971 shall be eligible for a Boundary Line Adjustment provided the structure will meet the most current applicable Zoning and Subdivision Regulations, Sanitary Code and other applicable regulations upon adjustment of the boundary line.

Section 35. PLANNING COMMISSION EXCEPTIONS

When a lot split, tract split or boundary line adjustment exceeds the authority of administrative action, the Planning Commission may grant an exception from the Leavenworth County Zoning & Subdivision Regulations as outlines in Article 56 – Exceptions. The tracts and parcels shall only be granted for tracts or parcels that meet the requirements of the Zoning and Subdivision Regulations, Sanitary Code, and other applicable regulations, unless the Planning Commission has granted an exception.

If an exception is requested, the request shall be made in writing no less than 30 days prior to the anticipated meeting. If approved the Planning Commission chair shall endorse the lot split, tract split or boundary line adjustment.

Section 40. REVIEW BY COUNTY STAFF

The County Planning Director and County Engineer shall, within fifteen (15) days of application, in writing, either approve or deny those applications for Lot/Tract Split based upon their conformance to County Regulations. Their acknowledged endorsement must appear in the following format:

This lot/tract split, as described and shown above, has been submitted to and approved by the following County Staff persons this _____ day of _____, 20____.

Planning Director (Name/Title)

County Engineer (Name/Title)

STATE OF KANSAS)
) SS
COUNTY OF LEAVENWORTH)

Be it remembered that on this _____ day of _____ 20 ____, before me, a notary public in and for said County and State, came _____, to me personally known to be the same persons who executed the forgoing instrument of writing, and duly acknowledged the execution of same. In testimony whereof, I have hereunto set my hand and affixed my notary seal the day and year above written.

(SEAL) Notary Public: _____

My Commission Expires: _____

The County Planning Director shall, within fifteen (15) days of application, in writing, either approve or deny those applications for Boundary Line Adjustment based upon their conformance to County Regulations. Their acknowledged endorsement must appear in the following format:

This boundary line adjustment, as described and shown above, has been submitted to and approved by the following County Staff persons this _____ day of _____, 20____.

Planning Director (Name/Title)

ARTICLE 60 – MISCELLANEOUS PROVISIONS

Section 10. BUILDING AND ZONING PERMITS

After the date of the adoption of these subdivision regulations by the Planning Commission and Governing Body, no building permit or zoning permit shall be issued for any structure that is located upon a lot in an area that has not been subdivided, unless approved in the manner as provided for in these subdivision regulations. This shall not apply to subdivisions or lots of record that were platted prior to the adoption of this subdivision regulation.

Applications for building permits must be approved or rejected within seven (7) days of their submittal. Appeals on the rejection of a building permit application by the Administrative Officer may be made to the Governing Body and shall be made in writing within ten (10) days of such rejection.

Section 20. Repealed

Section 30. Repealed

**ARTICLE 70 – SUPPLEMENTARY DOCUMENTS TO ACCOMPANY THE
FINAL PLAT**

REPEAL
4.

ARTICLE 80 – SUBMISSION OF RECORDED PLATS

REPEAL

**Leavenworth County
Request for Board Action**

Date: July 27, 2023

To: Board of County Commissioners

From: Public Works

Department Head Review: Bill Noll, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approval of FHWA agreement for 80% of the cost of the Federal Safe Streets for All study.

Analysis: Leavenworth County was awarded an 80/20 federal safety planning grant. We successfully applied to KDOT for 10% of the total 20% required match. This agreement states that the FHWA will provide \$280,000 and the County will pay \$35,000 and KDOT will pay \$35,000. The total study cost will be \$350,000.

Recommendation: Approval.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

NA

Additional Attachments: FHWA Agreement

- | | | |
|---|---|---|
| 1. Award No.
693JJ32340479 | 2. Effective Date
See No. 17 Below | 3. Assistance Listings No.
20.939 |
| 4. Award To
Leavenworth County, Kansas
100 Walnut Street
Leavenworth, KS 66048-2725 | 5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590 | |

Unique Entity Id.: FS8RAE7RK3Z8
 TIN No.: 26-4364353

- | | | | | | | | | | | | |
|--|--|----------------|-----------|------------------|----------|----------------------|-----|--------------|-----|---------------|------------------|
| 6. Period of Performance
Effective Date of Award through 24 Months | 7. Total Amount
<table border="0" style="width: 100%;"> <tr> <td>Federal Share:</td> <td style="text-align: right;">\$280,000</td> </tr> <tr> <td>Recipient Share:</td> <td style="text-align: right;">\$70,000</td> </tr> <tr> <td>Other Federal Funds:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Other Funds:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$350,000</td> </tr> </table> | Federal Share: | \$280,000 | Recipient Share: | \$70,000 | Other Federal Funds: | \$0 | Other Funds: | \$0 | Total: | \$350,000 |
| Federal Share: | \$280,000 | | | | | | | | | | |
| Recipient Share: | \$70,000 | | | | | | | | | | |
| Other Federal Funds: | \$0 | | | | | | | | | | |
| Other Funds: | \$0 | | | | | | | | | | |
| Total: | \$350,000 | | | | | | | | | | |

- | | |
|--------------------------------------|--|
| 8. Type of Agreement
Grant | 9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58, November 15, 2021; also referred to as the “Bipartisan Infrastructure Law” or “BIL”) |
|--------------------------------------|--|

- | | |
|--|---|
| 10. Procurement Request No.
HSSP230177PR | 11. Federal Funds Obligated
\$280,000 |
|--|---|

- | | |
|--|--|
| 12. Submit Payment Requests To
See article 20. | 13. Payment Office
See article 20. |
|--|--|

14. Accounting and Appropriations Data
 15X0173E50.0000.055SR10500.5592000000.41010.610066
 00.0000000000.0000000000.0000000000.0000000000

- 15. Description of Project**
 The award will be used by Leavenworth County to develop a comprehensive roadway safety action plan.

RECIPIENT	FEDERAL HIGHWAY ADMINISTRATION
16. Signature of Person Authorized to Sign	17. Signature of Agreement Officer

 Signature Date
 Vicky Kaaz
 Chairperson, County Commission

 Signature Date
 Name:
 Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

**GRANT AGREEMENT UNDER THE
FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

This agreement is between the United States Department of Transportation (the “USDOT”) Federal Highway Administration (the “FHWA”) and the County of Leavenworth, Kansas (the “Recipient”).

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All (“SS4A”) Grant for the Leavenworth County (KS) Safe Streets and Roads for All Action Plan.

The parties therefore agree to the following:

**ARTICLE 1
GENERAL TERMS AND CONDITIONS**

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program,” dated February 8, 2023, which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements>. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the [FHWA] [USDOT] the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**ARTICLE 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application.

Application Title: Leavenworth County (KS) Safe Streets and Roads for All Action Plan

Application Date: 09/15/2022

2.2 Award Amount.

SS4A Grant Amount: \$280,000

2.3 Award Dates.

Period of Performance End Date: See section 6 on Page 1

2.4 Budget Period

Budget Period End Date: See Section 6 on Page 1

2.5 Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.6 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project's Statement of Work.

The award will be used by Leavenworth County to develop a comprehensive safety action plan.

3.2 Project's Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	13 months from the grant execution date
Planned Action Plan Completion Date:	20 months from the grant execution date
Planned Action Plan Adoption Date:	21 months from the grant execution date
Planned SS4A Final Report Date:	22 months from the grant execution date

IMPLEMENTATION SCHEDULE NON-CONSTRUCTION

Milestone	Schedule Date
Planned NEPA Completion Date:	Grant Execution Date (Categorical Exclusion)
Planned Activity Completion Date:	Grant Execution Date

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	[\$280,000]
Other Federal Funds:	[\$0]
State Funds:	[\$35,000]
Local Funds:	[\$35,000]
In-Kind Match:	[\$0]
Other Funds:	[\$0]
Total Eligible Project Cost:	[\$350,000]

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00

Supplies	\$0.00	\$0.00	\$0.00
Contractual/Consultant	\$280,000.00	\$70,000.00	\$350,000.00
Other	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Budget	\$280,000.00	\$70,000.00	\$350,000.00

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient’s Unique Entity Identifier.

FS8RAE7RK3Z8

4.2 Recipient Contact(s).

Mr. Bill Noll
 Infrastructure & Construction Services Director
 County of Leavenworth, Kansas
 300 Walnut, Leavenworth, KS
 Ph: 913-684-0470
 Email: bnoll@leavenworthcounty.gov

4.3 Recipient Key Personnel.

Name	Title or Position
Bill Noll	Infrastructure & Construction Services Director
Joe McAfee	Leavenworth Co. Project Engineer

4.4 USDOT Project Contact(s).

Christie Dawson
 Safe Streets and Roads for All Program Manager
 Federal Highway Administration
 Office of Safety
 HSSA-1, Mail Stop: E71-117
 1200 New Jersey Avenue, S.E.
 Washington, DC 20590
 202-366-9265
 christie.dawson@dot.gov

and

Ashley Cucchiarelli
Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
720-963-3589
Ashley.cucchiarelli@dot.gov

and

Ashley Cucchiarelli
Agreement Specialist (AS)
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-204
1200 New Jersey Avenue, S.E.
Washington, DC 20590
720-963-3589
Ashley.cucchiarelli@dot.gov

and

Agreement Officer's Representative (AOR)
Kansas Division Office
6111 SW 29th, Suite 100
Topeka, KS 66614
785-273-2600
hdaks@dot.gov

and

David LaRoche
Kansas Division Office Point of Contact
Safety/Traffic Operations Engineer
6111 SW 29th, Suite 100
Topeka, KS 66614
785-273-2647
david.laroche@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition
and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/subrecipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the Agreement Officer's Representative (the "AOR") reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (<http://www.dot.gov/cfo/delphi-einvoicing-system.html>) or by contacting the AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn: Agreement Specialist/Officer

- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section [wherever the date it is in this agreement].
- 6.2** The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.
- 6.3** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.4** There are no other special grant requirements for this award.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: Leavenworth County, Kansas with exception of city/municipality boundary areas within the County.

Baseline Measurement Date: Grant Execution Date

Baseline Report Date: Grant Execution Date

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	End of period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	End of period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects of strategies to prevent death and serious injury on roads and streets.	End of period of performance

**ATTACHMENT B
CHANGES FROM APPLICATION**

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See section 10.1.

Scope: No Change

Schedule: Schedule modified to reflect timeframe from grant execution date and to allow time for consultant selection and action plan review and adoption.

Budget: No Change

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table are accurate:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The County will actively create opportunities for meaningful community engagement, including the creation of a SS4A Task force that represents diverse interests and opportunities for public input and feedback. The County will use an evidence-based safety analysis to drive the Action Plan development. Special attention will be focused on the County’s underserved communities to promote equity. The County will use this same

approach when selecting and prioritizing projects and strategies for its Action Plan, using FHWA resources and proven safety countermeasures to increase safety and equity in a low-cost, high-impact manner throughout the community.